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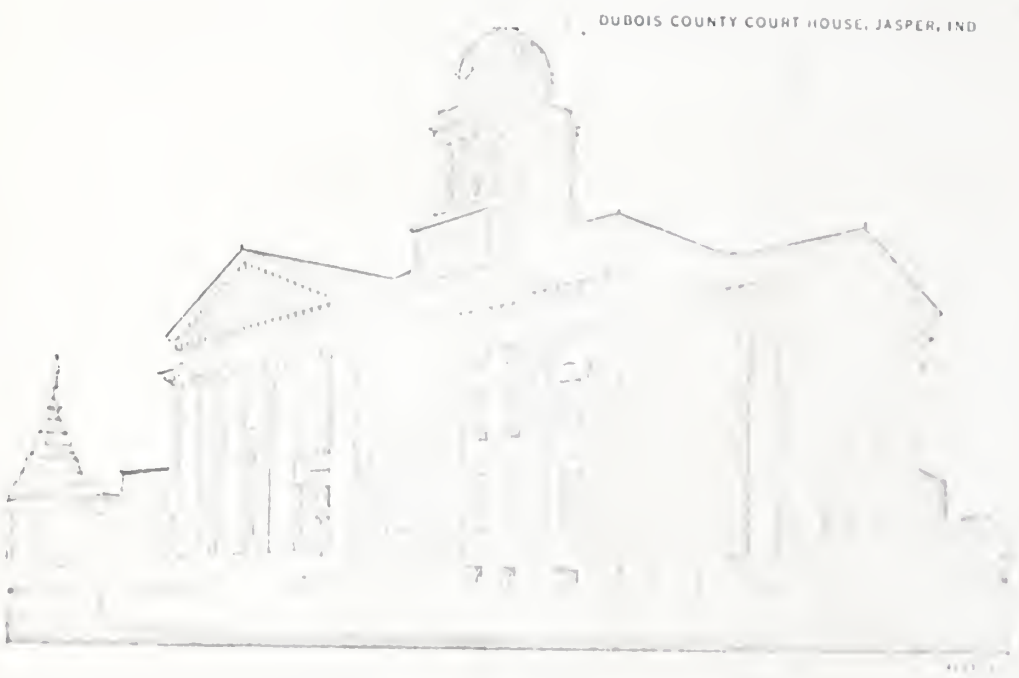
DUBOIS COUNTY COURTHOUSE

Jasper, Ind.



(In the final publication an enlarged picture, 5 x 7, will appear here.)

AN INVENTORY OF THE COUNTY ARCHIVES OF INDIANA

Prepared by

Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 19. DUBOIS COUNTY

W.P.A.

* * * * * *

Indianapolis, Indiana

Historical Records Survey

March 1937

PREFACE

1414503

This inventory of Dubois County records constitutes a part of the general guide to the county archives of Indiana. It was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is hoped the information contained in these volumes will encourage county officials as well as the general public to take a greater interest in continued improvement of methods for preservation of public records. It is also hoped the information herein presented concerning the records, their present housing and care, and accommodations available for users, will prove to have value for the citizens and public officials.

This inventory of records was made during the period of May 12 to June 30, 1936, under supervision of Samuel J. Kagan, State Director; Clarence P. Wolfe, District Supervisor; and Esther Klingelhoefer, Research Editor. The field workers were Hylas Hollingsworth, Sidney Mitchell, and Elnora Brown, all of Evansville. These workers arranged the records in two storerooms in the basement of the courthouse. Indispensable cooperation was received from all officials of the county and from the Works Progress Administration officials to make this survey successful.

It is our intention to present a complete, concise picture of the records in bibliographical form. This inventory is preceded by a number of introductory sections to enlighten the reader concerning facts forming the background and basis for the records. The entries of the inventory are carried in consecutive numbering for the county, while the bureaus are

arranged by governing boards; judicial agencies; major administrative offices; financial agencies; and educational, health, engineering, and miscellaneous departments. Where it is applicable, natural groupings under subject headings are made within the bureau, and the entries are arranged according to their functional sequence. A cross reference index following the inventory will help the reader locate records with the least effort.

Acknowledgment should go to the State office force of the Survey for checking, condensing, and compiling the Dubois County Survey.

LUTHER H. EVANS, National Supervisor

S. J. KAGAN, State Director

Historical Records Survey

FOREWARD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project of the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and State historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Hagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee has helped guide work upon the project;

though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the [illegible] officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the State indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN
Director, Indiana Historical Bureau
and
Chairman, Advisory Committee
Historical Records Survey.

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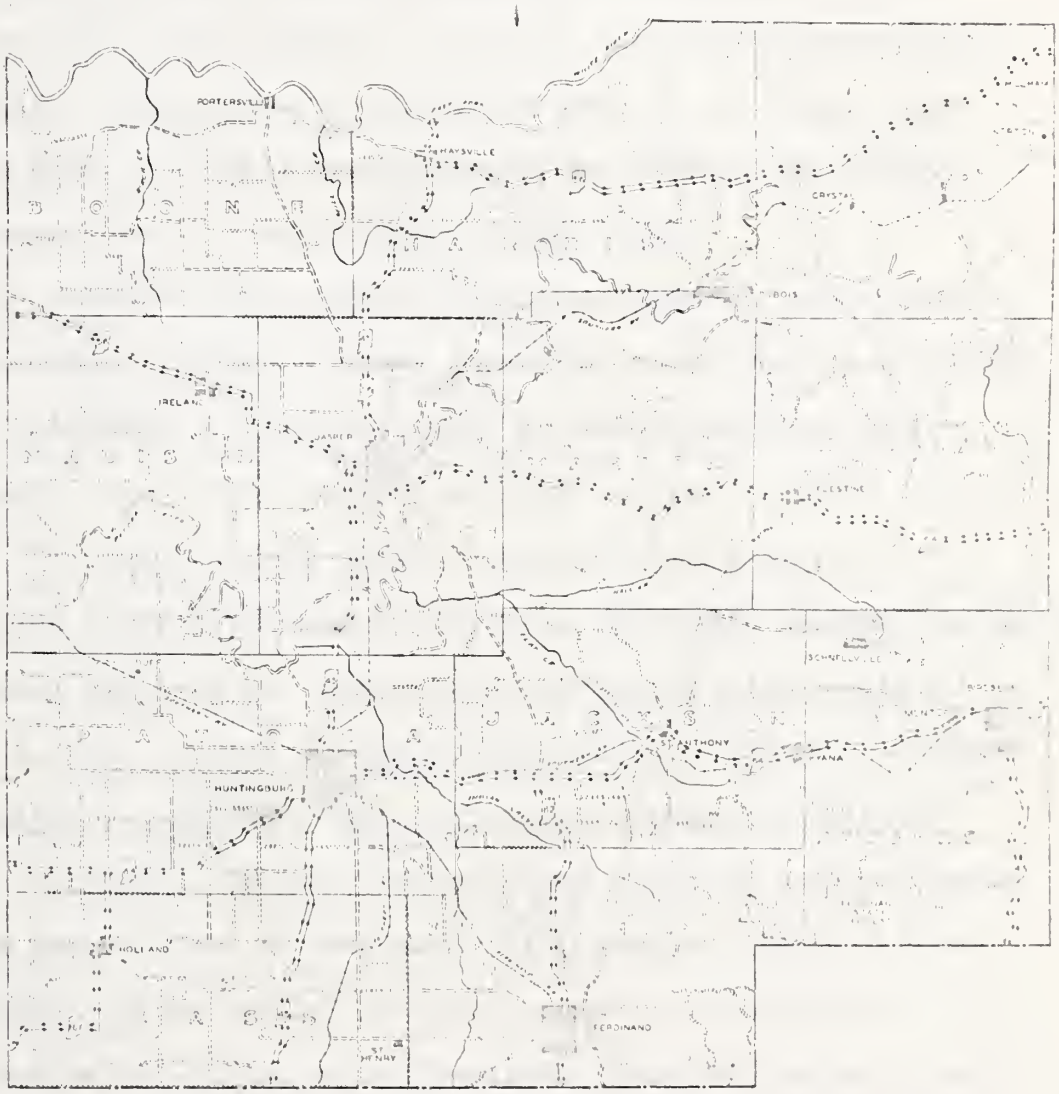
GENERAL PLAN

DUBOIS COUNTY

STATE PLANNING BOARD OF INDIANA 1936

LEGEND

- STATE AND U.S. HIGHWAY
- IMPROVED ROADS
- DIRT ROADS
- TOWNS
- STATE PROPERTIES



1818-1933

Dubois County lies in the southwestern part of the State, only one county removed from the Ohio River, and in direct line between Vincennes and Jeffersonville at the Falls of the Ohio. This county is bounded on the north by Daviess and Martin Counties, on the east by Orange, Crawford, and Perry Counties, on the south by Perry, Spencer, and Warrick Counties, and on the west by Warrick and Pike Counties. Dubois County touches White River on the north, while Patoka River sluggishly meanders across the northern half making the terrain one of river bottoms and bold hills.

To understand the physical changes and cultural development in the political confines of Dubois County it is necessary to appreciate the significance of foregoing trends and events sometimes international in scope. The English landed and settled at Jamestown in 1607. The French founded Quebec a year later and began the exploration of the wilderness to the west. The French explorer, La Salle, descended the river now known as the Mississippi to its mouth and on April 9, 1682, claimed the entire river valley in the name of France and called it Louisiana. This, of course, included the present State of Indiana. By 1719, French trading posts had been established on the present sites of Fort Wayne and Vincennes. Rivalry between the French and the English for the possession of the Ohio and Mississippi valleys led to the French and Indian War ending in the

Treaty of Paris, February 10, 1763, by which Louisiana was ceded to Great Britain. During the Revolutionary War, George Rogers Clark of Virginia led a successful expedition against the British in the west and in December 1778, Virginia extended jurisdiction over the region north and west of the Ohio River, naming it Illinois County. In 1784, Virginia ceded this territory to the United States, and three years later federal provision was made for its government, and its name was changed to the Northwest Territory. From this Territory Indiana was organized in December 16, 1816.

The Buffalo Trace, sometimes called "Mud Holes" or "Vincennes Trace", and used by Indians and buffaloes before the coming of white men, which passed through present Dubois County near its northern boundary, accounts for the early settlement in this region. The Piankishaw Indians, related to the Miami tribe, were found here in great numbers. They were generally friendly and often traded with the whites.

In 1801, before a treaty had been made concerning this land which the Indians held by right of occupation, Allen McDonald -- ranger, guide, and fearless hunter -- brought his family over from Kentucky and along the Buffalo Trace. He cleared six acres near "the mud holes" in present Boone Township and began cultivation, thus becoming the first settler. A few other squatters soon appeared. In 1802, about two miles south of present Portersville, they built a blockhouse, naming it Fort McDonald.

The United States Government soon obtained title to this land. The Vincennes Tract, including all of Dubois County except 5,500 acres in the southwest corner, was secured in the Treaty at Fort Wayne, signed June 7, 1803. The remainder of the county was included in the area secured August 18-27, 1804, in the Treaty at Vincennes. The county was then known as "Congress land", and the government ordered its survey. In 1807, it was placed on sale at the Vincennes land office.

The earliest purchases naturally were made of land along the Buffalo Trace. Captain Toussaint Dubois, a prominent Frenchman in the confidence of General William Henry Harrison, made the first purchase May 7, 1807. The county was afterwards named for him, although it is doubtful if he ever lived there. Arthur Harbison, later judge, made a land claim soon after Dubois. Fort Butler and Fort Farris were built near the first settlements along the Buffalo Trace. By 1817, there were sixty-four land owners in this vicinity and their leaders petitioned the General Assembly, "praying for the formation of a new county, out of the county of Pike...".

The formation of Dubois County was approved December 20, 1817, and was to become effective February 1, 1818. The organizing act specified that the circuit court should meet in the house of William McDonald "near the Mud-Holes" until suitable accomodations were provided at the county seat, and the first session convened there in August 1818.

The boundaries as specified in the act are as follows: "Beginning at a point on the bank of the east fork of White river, at which the

the centre line of range six shall intersect said fork of White river; thence running south with said centre line, until said centre line intersects the present line, dividing Warrick [Gibson] and Pike counties thence east with said line, to the line dividing Perry and Pike counties; thence with said line to the line dividing Orange and Pike counties; thence with said line until it shall strike Lick creek; and thence meandering down said creek until it empties itself into the east fork of White river; thence meandering down said river to the beginning." (Laws of Indiana, 1817-18 (special), pp. 16-17). On January 20, 1818, a statute altered the above boundary by detaching eighteen sections in the southeast corner in favor of Perry County. The last change made in Dubois County's boundary was on January 17, 1820, when "All that part of Dubois County north of a line beginning at 'the north east corner of section thirteen, in township one north, of range three west, thence west with the section line dividing twelve and thirteen, in said township, to the eastern branch of White river,' was transferred to Martin County." (Laws of Indiana, 1819-20, pp. 54-55).

The commissioners appointed to select the county seat of Dubois County failed to act, and the new board, appointed by the county commissioners, selected a site on White River now known as Portersville on February 9, 1818. A strip of land was donated by Jacob Lemmon. This action was legally approved by the next general assembly. As settlement extended southward in the county, it became obvious that a change would have to be made in the "county town" from Portersville near the northwest corner. An act of January 19, 1820, named

commissioners to find a new location, but for some reason they failed to act, and no record of their actions has survived. Another act was passed on January 21, 1830, and supplemented on January 30th, making a new board of commissioners which selected the present site of Jasper on Patoka River. This site was selected because it was near the center of the county and near water, and because a mill had been erected there. The land was donated by the Enlow families, and the name of Jasper was selected from the Bible by Mrs. Elandar Enlow.

A two-story log courthouse and a separate building for the clerk's office were erected in the public square in Portersville soon after its selection as the county seat. The first courthouse in Jasper, a two-story log building, is thought to have been donated. School was held in this building part of the time with Simon Morgan, the clerk-recorder, as teacher. The courthouse and records were totally destroyed by fire on August 17, 1829. For awhile court was held in the home of James H. Condict, and then from 1841-44 in the Cumberland Presbyterian Church. A new courthouse was commenced at once, but due to a change of contractors it was not completed until December 1845. A large addition was made to this building thirty years later.

Work on the present courthouse in Jasper was started in 1909. Before its completion in 1910, court was held on the second floor of the Nicholas Melchoir store, and the county offices were located in various temporary quarters including the jail.

Dubois County was settled primarily by pioneers from the Southern States of Kentucky, Tennessee, Virginia, and the Carolinas. They

introduced the cultivation of cotton, which has long since been abandoned. A few families brought along their slaves although these were listed as "free". The decade of 1830-39 is noteworthy in Dubois County history for the excessive amount of illness among the pioneers. Malarial fever, caused by the undrained land, was especially prevalent. It was during this decade that many settlers moved to the 103,275 acre tract in this county, given by the government to the Wabash and Erie Canal Company and subsequently sold for as little as twelve and one-half cents an acre.

The township divisions at this time are Rainbridge, Boone, Cass, Columbia, Ferdinand, Hall, Harbison, Jackson, Jefferson, Madison, Marion, and Patoka. The incorporated cities are Jasper and Huntingburg, and the incorporated towns are Holland, Ferdinand, and Birdseye. The total population in 1930 was 20,553.

With the passing years the general economic trend from farming to manufacturing has been further impelled by local conditions in Dubois County. Here the terrain and soil were never especially suitable for profitable farming. With the clearing of the land, erosion has made agricultural pursuits even less profitable. Three years ago several citizens of this county donated an eight-hundred-acre tract to the State conservation department. This area has been reforested and stocked with game and is now called Ferdinand State Park. The United States Government is also interested in retiring from cultivation the most barren part of Dubois County. The decline in agriculture has been compensated by the expanding furniture market and

the convenient supply of timber. Today, furniture manufacturing is the chief industry of the county. The production of bricks and pottery from the local clay has proven profitable and ranks high as an employment factor.

SOURCES

1. INDIANA MAGAZINE OF HISTORY

2. HISTORY OF DUBOIS COUNTY
George R. Wilson, C. E. 1910

3. HISTORY AND ART SOUVENIR OF DUBOIS COUNTY
George R. Wilson, 1896

4. THE INDIANIAN, Vol. 4

5. INDIANA BOUNDARIES
Pence & Armstrong

6. U. S. CENSUS, 1930

Dubois County, with its county seat at Jasper, is a political subdivision of the State of Indiana for administrative purposes, and holds, therefore, only such powers of local government as have been prescribed by law. Dubois County was organized by an act of the general assembly, effective February 1, 1818. (Acts 1818.) Its present form of government, as it functions today, is the result of its development under the original constitution of 1816, the present constitution adopted in 1851, and more than a century of legislative action.

The tendency toward centralization of power in the hands of State authorities has taken from the county officials many of their powers and duties and has greatly lessened the scope of those remaining. In the older fields of finance, roads, and education, the State's supervision has greatly increased, and creation of newer State departments, such as police, food and fire inspection, and public welfare, has caused heavy erosion of local responsibility and control.

County offices fall into two main groups, constitutional and legislative, depending on the authority under which they exist and operate. The offices provided for in the present Constitution are those of auditor, treasurer, recorder, surveyor, sheriff, coroner, and clerk of the circuit court. Two other officers--circuit judge and prosecuting attorney--belong legally to the circuit, which may include one or more counties. Court sessions are held in each county, and records are kept accordingly. All other offices have originated in legislative enactment.

Each county has its own individual governmental set-up. Although the Constitution of 1851 forbids special legislation, the general assembly has

provided necessary variations for counties, by classification based chiefly on population. Urban and rural areas obviously cannot be governed by the same system or number of officers. Every county has the constitutional offices, but the statutory officers vary greatly in number, powers, and duties. The latter may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others may be authorized in only certain classes of counties, though the class may include but one county.

Indiana stands alone among the States of the Union in having a dual system of county governing boards. Each county is governed by a board of commissioners and a county council. Their duties, with technical distinctions, are enumerated in their proper places below.

Administration

The county system of government is an inheritance from England and the American colonies, whence pioneers in Hoosierland brought their customs and laws. Its beginning in Indiana was by the laws of the Northwest Territory, which provided for a governing body called the board of county commissioners. (Laws of Northwest Territory, Acts 1702, Ch. 5, Sec. 3.) The administrative duties were executed by the sheriff. (Ibid., 1788, Ch. 2, Sec. C.), clerk (Ibid., Ch. 2, p. 11), coroner (Ibid., Ch. 9, Sec.1), recorder (Ibid., 1795, p. 102, Sec. 1). Under the laws of Indiana Territory of 1802, the office of county surveyor was established. (Laws of Indiana Territory, 1802, Ch. 1, Sec. 1.)

At the organization of Dubois County, the governing body was the board of county commissioners, and the administrative duties were executed by the treasurer, recorder, sheriff, surveyor, and clerk, under the authority

of the constitution of 1816 and legislative acts of the general assembly. The office of auditor was created by an Act of 1841. (Acts 1841, Ch. 2, Sec. 1.) At the constitutional convention in 1851, the Constitution of 1816 was thoroughly revised, and became the Constitution of 1851 which has, with some alterations by later admendments, remained the Constitution of Indiana.

The Constitution of 1851 provides for the election of a clerk of the circuit court, who keeps the records of the proceedings of all the courts in the county; an auditor, who keeps records of county financial matters and records dealing in real property and the estates of private citizens; a recorder; whose duties are to keep a record of every conveyance or other instrument entitled and required by law to be recorded; a treasurer, who receives all money coming to the county and keeps a record of same; a sheriff, who is conservator of the peace and who carries out court orders; a coroner, who investigates violent deaths and those of suspicious circumstances; and a surveyor, who prepares plans and specifications for the improvement of public works, and establishes boundaries for public and private lands, and since 1933 has had charge of drainage systems. (Ind. Const., Art. 6, Sec. 2.) By an act of 1933, the county surveyor also acts as county highway supervisor. (Acts 1933; Sec. 36-1110, Burns' Ind. Stat. Ann. 1933.) Since the adoption of the constitution, the general assembly has prescribed the establishment of additional departments.

The present leading governing body of the county is the board of commissioners, often called the "county board", elected for a term of three years. The board provides buildings to house county business, furnishes public squares and grounds, audits the accounts of county officers who handle money, changes boundaries of townships as it sees fit,

and is charged with the maintenance of county roads and highways. (1 Ind. Rev. Stat., 1852, Ch. 20, Sec. 1; Sec. 26-601, Burns' Ind. Stat. Ann. 1933.) The board is also charged with many specific duties authorized by statutes and are either mandatory or optional.

Another governing body is the county council, created in 1899, by statute, to act as a check-up on the board of county commissioners by controlling the finances of county government. This council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the citizens of the district and three members are elected at large from the county. The county auditor acts as clerk of the council. The council has power to fix certain tax rates, the exclusive right to make appropriations out of the county treasury, and the exclusive right to authorize the borrowing of money for the county. (Acts 1899; Sec. 26-501, 26-502, 26-515, 26-532; Burns' Ind. Stat. Ann. 1933.)

In 1873, by legislative enactment, the office of county superintendent of schools was created. The superintendent is elected by the township trustees and serves for a term of four years. His duties are specifically set out in the statutes, and he is under the jurisdiction of the State board of public instruction. (Acts 1873, 1899; Sec. 28-702, Burns' Ind. Stat. Ann. 1933.)

By an act of 1873, a county board of education was created. The board consists of the county superintendent of schools, the township trustees, and the chairman of the school trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools and matters relating to the purchase of school furniture, books, maps, charts, etc. (Acts 1873; Sec. 28-801, Burns' Ind. Stat. Ann. 1933.)

An act of 1891 created the office of health commissioner, who is elected by the county commissioners to serve for a term of four years. It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to keep records of contagious diseases, births, deaths, and marriages. (Acts 1891; Sec. 35-102, Burns' Ind. Stat. Ann. 1933.)

By an act of 1891 the office of county assessor was created. The assessor is elected for a four-year term. His duties are to assess omitted real and personal property, to instruct the township assessors, to carry out the orders of the State tax board, and to act as president of the county board of review. (Acts 1891; Ch. 99.)

An act of 1891 created the county board of review, whose members consist of the county assessor, county auditor, and county treasurer. (Acts 1891; Ch. 99.) This act was amended in 1919 to include two freeholders of opposite political parties as members of the board. The duty of this board is to equalize unfair assessments on real and personal property. (Acts 1919; Sec. 64-1201, Burns' Ind. Stat. Ann. 1933.)

In 1907, a legislative act created a county board of finance, consisting of the board of county commissioners. The county auditor acts as secretary. This board has the custody of the county funds and selects the depositories. (Acts 1907, Sec. 61-606, 61-607; Burns' Ind. Stat. Ann. 1933.) The general assembly of 1935 repealed this act and in the same session revived it as part of the depository act, reestablishing the board of finance practically unaltered. (Acts 1935; Sec. 61-606, 61-628, 61-631 to 61-633; Burns' Ind. Stat. Ann. 1936 Supplement.)

By an act of 1913, the legislature made provisions for the creation of the office of agricultural agent, legally termed county agent, but

commonly referred to by the descriptive name. Inasmuch as the agent of the State in the sale of State lands originally was called the county agent, the popular term is used here. The act provides that this office may come into existence whenever a certain number of residents of the county shall petition therefore. The appointment is made annually by Purdue University and ratified by the county board of education. Upon proper petition, this office was established in Dubois County, August 41, 1918. The duties of the county agent are to disseminate information for the promotion and advancement of agriculture, horticulture, and domestic science. (Acts 1913; Sec. 28-4911; Burns' Ind. Stat. Ann. 1933.) By an act of 1931, the office of home demonstration agent was created, whose work is supplemental to the office of the agricultural agent. (Acts 1931; Sec. 28-5627, Burns' Ind. Stat. Ann. 1933.)

In 1933 the legislature created a county board of tax adjustment. The board consists of one member of the county council, selected by the council, and six members appointed by the judge of the circuit court. This board has the power, as it deems necessary, to revise, to change or reduce, but not to increase any tax levy or any corresponding items of the budget on which the tax levies are based. (Acts 1933; Sec. 64-304, Burns' Ind. Stat. Ann. 1933.)

The county board of public welfare was created by an act of 1936. The board consists of five members appointed by the circuit court to serve for a term of four years. The board is charged with the administration of assistance to dependent children in their own homes, to aged persons, and to all those who are otherwise handicapped. (Acts 1936; Sec. 52-1117, Burns' Ind. Stat. Ann. 1936 Supplement.)

Judicial

The judicial system of Dubois County, as of other Indiana counties, is prescribed by the State Constitution and the subsequent legislative enactments of the Indiana General Assembly. The Constitution authorized and directed the general assembly to divide into judicial circuits the whole State as the need arose. Dubois and Pike Counties form the fifty-seventh circuit, established in 1913. (Acts 1913; Sec. 4-332, Burns' Ind. Stat. Ann. 1933.) The Constitution further provides for the election of a judge, and a prosecuting attorney for each circuit, and for a clerk for each county within a circuit. (Indiana Const., Art. 6, Sec. 2; Art. 7, Sec. 9-11.) The circuit court has jurisdiction in all criminal, civil, probate, and juvenile cases, and hears appeals from lower courts.

In 1852, by a legislative act the court of common pleas was created, with limited jurisdiction. The court continued in existence until it was abolished by an act of the legislature in 1873. In earlier times, the common pleas court was a subdivision of the circuit court for certain cause, and had no independent existence. (Acts 1852.)

Records System

The establishment of each of these offices caused the beginning of separate records as prescribed by the general assembly under the provisions for each respective office. The Dubois County Courthouse, with all public records, was destroyed by fire on August 17, 1839. In many of the smaller offices no permanent records have been kept; therefore no survey could be made.

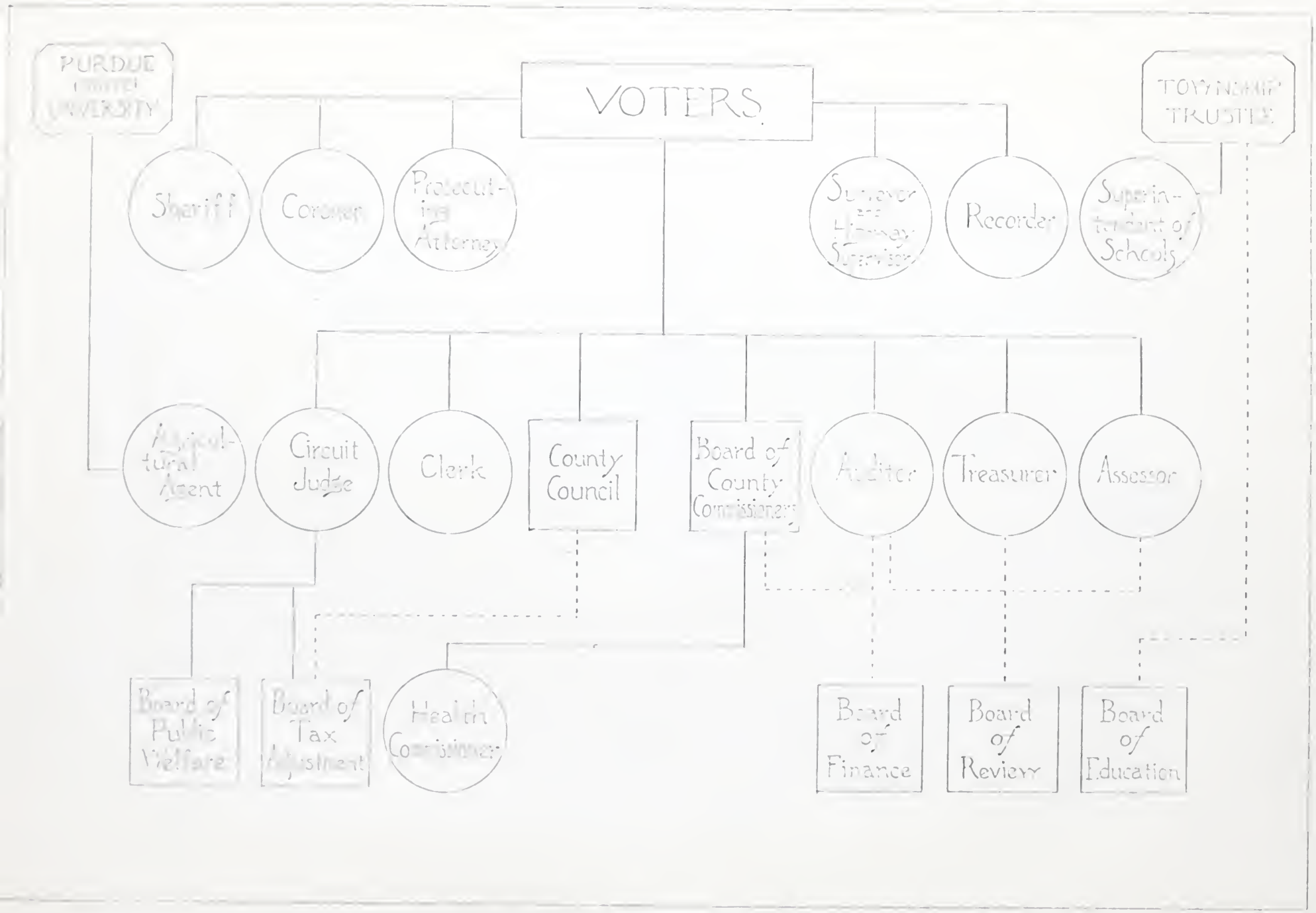
Dubois County followed its own form of accounting until, in 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (Acts 1909; Sec. 6-202, Burns' Ind. Stat. Ann. 1933.) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office from mutilation, the board of county commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (Acts 1888; Sec. 26-634; Burns' Ind. Stat. Ann. 1933.)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the State archives bureau for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (Acts 1925; Sec. 63-320; Burns' Ind. Stat. Ann. 1933.) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer used and in spite of lack of storage space, for fear of a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The Historical Records Survey will, in due time, submit sample forms of types of records now in use in the several bureaus of county government. From a study of these forms a model arrangement may be organized for the uniform creation of public records, so that the records created daily may be preserved for posterity.

A CHART OF DUBOIS COUNTY GOVERNMENTAL ORGANIZATION


PURDUE UNIVERSITY
VOTERS
TOWNSHIP TRUSTEE
Sheriff
Coroner
Prosecuting Attorney
Surveyor and Attorney Supervisor
Recorder
Superintendent of Schools
Agricultural Agent
Circuit Judge
Clerk
County Council
Board of County Commissioners
Auditor
Treasurer
Assessor
Board of Public Welfare
Board of Tax Adjustment
Health Commissioner
Board of Finance
Board of Review
Board of Education

Circles represent individual officers.

Squares represent agencies in board form.

Solid lines are lines of election or appointment. Broken lines indicate ex-officio relationship. All lines should be read downward.

Auditor, Treasurer, Surveyor, Recorder, Clerk of Court, Coroner, Sheriff, Prosecuting Attórney, Assessor, Board of Commissioners, Council, and Judge of Circuit Court -- all elected by voters.

Board of Public Welfare	-- Appointed by judge, circuit court.
Highway Supervisor	-- By virtue of his office, the County Surveyor acts in this capacity.
Health Commissioner	-- Elected by board of commissioners.
Board of Finance	-- Consists of county commissioners, with the auditor as secretary.
Board of Review	-- Composed of assessor as president, auditor as secretary, treasurer, and two freeholders of county appointed by judge of circuit court.
Board of Tax Adjustment	-- Composed of one member of the county council, a township trustee, the mayor, a member of school board, and three resident freeholders appointed by judge of circuit court.
Board of Education	-- Composed of township trustees of Dubois County, the county superintendent of schools, and the chairman of the school trustees of each city or town in Dubois County.
Superintendent of Schools	-- Elected by township trustees.
Agricultural Agent	-- Appointed by Purdue University with approval of county board of education.

Jasper, Indiana, is the county seat of Dubois County, and in this city, at the corner of Fifth and Main streets, is the county courthouse. This building is relatively new, having been constructed in 1940 after the needs of the county had become too great for the size of the old courthouse. The present courthouse is built of glazed brick and concrete and is 114' long, 70' wide, and 65' high. The basement contains the offices of the surveyor and agricultural agent and four storage rooms for records; the first floor contains the offices of the commissioners, the clerk, the recorder, the sheriff, the auditor, the assessor, the treasurer, and the superintendent of schools; the second floor contains the office of the prosecuting attorney; and the third floor or attic contains two storage rooms for records.

Commissioners

The commissioners' office houses no records; records of this office are kept in the auditor's vault (q.v., infra).

County Council

All records of the county council are kept in the auditor's vault (q.v., infra).

Clerk

An office and a vault on the south side of the first floor are occupied by the clerk, who keeps the records of the county courts. Both offices are well lighted and well ventilated. The office is 20' by 16' by 12', and has a wood and marble floor and plaster ceiling and walls; the vault is

L - shaped-- each arm of the L measuring 22' by 10' by 7'-- and has a concrete floor and plaster ceiling and walls. In the office are 30' of shelving, housing 20' of bound volumes and 10' of miscellaneous printed matter. There is space here for the installation of more shelving. The vault contains 724' of steel roller shelving which is occupied by 331' of bound volumes and 386' of unbound records in file boxes 12" deep. Three feet of the bound volumes comprise the coroner's records. In the clerk's office are 5' and in the vault 80' of the clerk's records. Fair accommodations for users of the records are provided in the office and good accommodations in the vault.

Recorder

All records of the recorder are housed in his vault, which is an L- shaped room lying to the east of his office, on the south side of the first floor. The vault is a large room with wooden floors and plaster ceilings and walls. Housed here are 434' of bound and 32' of unbound records, space being available for expansion on the present shelving. The lighting of the room is good, but the ventilation is only fair, and some dust is present. Users of the records are provided with two desks and a stool.

Sheriff

The sheriff's office is located on the southwest corner of the first floor. In this room, measuring 26' by 10' by 12', are housed 70% of the sheriff's records, the other 30% being in the basement storage

room. The room has wood floors, plaster walls, and plaster ceilings, and is well ventilated and lighted. On 10' of shelving are 6' of bound and 4' of unbound records, and, with additional shelving, sufficient space for expansion is available. Excellent accomodations-- two large tables and four chairs-- are furnished for those who consult the records.

Coroner

The coroner's records are housed in the clerk's vault (q.v., supra).

Auditor

The office of the auditor occupies two rooms, a large office 40' by 24' by 12' and a vault 18' by 8' by 12', on the north side of the first floor. The office, housing 10% of the auditor's records, has a floor constructed of wood over concrete, and plaster walls and ceiling; the vault, housing 90% of the auditor's records, 85% of the highway supervisor's records, and all of the records of the commissioners, the county council, the board of review, and the board of tax adjustment, has a concrete floor and plaster walls and ceiling; both rooms are well lighted, clean, and well ventilated. Shelving in the office is completely filled by 15' of bound volumes and 15' of unbound records in file boxes 12" deep. In the vault 564' of shelving house 504' of bound volumes and 60' of unbound records in file boxes 12" deep. Both rooms have sufficient space for additional shelving, and both provide adequate accommodations for users of the records.

Assessor

On the northwest corner of the first floor is the office of assessor. This office, measuring 22' by 12' by 9', has a wooden floor and plaster ceiling and walls and is equipped with shelving on which are

30' of bound volumes and [illegible] of [illegible] records [illegible] 1½" deep. The room is well lighted and well ventilated, but it is very crowded, no space on the present shelving, or additional shelving, being available. About 60% of the assessor's records are in this room, 25% in the attic storage room, and 15% in the basement. Users of the records may have the use of one table and four chairs.

Board of Review

All records of the board of review are kept in the auditor's vault (q. v., supra).

Board of Tax Adjustment

Records of the board of tax adjustment are also kept in the auditor's vault (q. v., supra).

Treasurer

No records are housed in the treasurer's office on the north side of the first floor, but 45% of the treasurer's records are housed in his vault, which adjoins the office to the east. The vault, a small room 10' by 8' by 10', has a wooden floor, plaster walls, and plaster ceiling, and is clean and well ventilated and lighted. Eight feet of bound volumes occupy approximately one third of the shelving; all of these are treasurer's records, about 20% more being in the southeast basement storage room. No equiptment for users of the records is available in the vault.

Board of Education

The records of the board of education are kept by the superintendent of schools and are housed in his office (q.v., infra).

Superintendent of Schools

An office at the southeast corner of the first floor, and a record storage room on the north side of the basement are occupied by the bureau of the superintendent of schools. The office is well lighted and well ventilated and the storage room is well lighted but poorly ventilated. The office, measuring 30' by 15' by 10', has a wood floor and plaster ceiling and walls. Ninety five feet of bound volumes are housed on wooden shelving, leaving 5' for expansion; there is no room for additional shelving. The storage room, a long narrow room, contains 80' of shelving, 50' of which are occupied by bound volumes, and 30' by miscellaneous printed material; here there is much room for additional shelving. All of the records of the board of education and 50% of the records of the superintendent of schools are housed in the office, and the other 50% of the superintendent's records are housed in the storage room. In both rooms accommodations for users of the records are satisfactory.

Health Commissioner

The bureau of the health commissioner is located in the office of the incumbent, Dr. Britz, at 300 Fifth Street, Huntingburg. This office is of moderate size, measuring 12' by 12' by 9', and is well ventilated, well lighted, and clean. The floor of the office is wood, and the walls and ceiling are plaster; no shelving has been installed, and the records are arranged on a desk. All the records of the health commissioner--1' of bound volumes-- are kept here, and good accommodations are provided for those who consult the records.

Surveyor

An office 19' by 18' by 10' on the south side of the basement is jointly occupied by the surveyor and the highway supervisor. The room is constructed with a concrete floor and plaster ceiling and walls and is well lighted, well ventilated, and clean. Adequate shelving and accommodations for users of the records are provided here. These records--all of those of the surveyor and 15% of those of the highway supervisor--comprise 8' of bound volumes and 2' of miscellaneous printed material.

Highway Supervisor

The highway supervisor occupies the same office as the surveyor. His records are housed there and in the auditor's vault (q.v., "Surveyor" and "Auditor" supra).

Agricultural Agent

The office and vault of the agricultural agent are located in the northeast corner of the basement. The office measures 18' by 14' by 9', and the vault is narrower by 4'; both rooms have concrete floors, brick walls, and concrete ceilings, and are well lighted and ventilated. In the office are 40% of the agricultural agent's records, comprising 10' of bound volumes; there is no space for expansion here, as the shelving is completely occupied and the room is too crowded to allow space for additional shelving. The same holds true in the vault, where 50% of the records of the agent are housed. The records housed in this room consist of 10' of bound volumes and 28' of unbound records in file boxes 24" deep. The agricultural agent's remaining records are in the northeast storage room of the basement.

Attic Storage Rooms

Part of the records of the assessor are housed in two attic storage rooms. Both rooms are poorly ventilated and dirty; no artificial lighting is provided, and the natural lighting is very poor. The floors of both rooms are wood, the walls brick, and the ceilings wood. The north storage room, measuring 45' by 33' by 16', houses 177' of bound volumes stacked on the floor. The east storage room, measuring 16' by 14' by 3', houses 45' of bound volumes stacked on the floor. Fifteen per cent of the assessor's records are in the north room and 10% in the east room. There is more than enough space for the construction of adequate shelving in both rooms.

Basement Storage Rooms

Records of many county offices are stored in the basement storage rooms. Both of these rooms have concrete floors and ceilings and brick walls, and are damp, dirty, and poorly ventilated; lighting in these rooms, however, is good. In the northeast storage room, which measures 25' by 20' by 9', are 500' of shelving, on which are 100' of bound volumes, 300' of unbound records in file boxes 11" deep, and 100' of miscellaneous material. 20% of the records of the sheriff and 10% each of the records of the clerk and agricultural agent are here. Space for additional shelving is available. The south storage room, a large room 53' by 25' by 9', houses 565' of bound volumes and 130' of unbound records in file boxes 12" deep, leaving 22' for expansion on the present shelving; there is also space for additional shelving. The records housed here consist of

25% of the treasurer's records, 15% of the assessor's records, 10% of the sheriff's records, and 5% of the clerk's records. Accommodations are furnished users of the records only in the northeast storage room.

Review

While housing conditions in general may be satisfactory, there are certain specific conditions the correction of which is necessary. These conditions are listed below.

The records of the assessor are in need of better housing; the assessor keeps in his office only the current records, the others being removed to the storage rooms as they become obsolete. The construction of shelving and the improvement of ventilation and lighting in the attic storage rooms are crying needs. Conditions in the basement storage rooms also should be bettered; the latter is being considered by the commissioners. Reindexing and rearrangement of the records in the basement storage rooms are thought to be advisable. With these improvements, the housing of Dubois County records will be adequate and satisfactory.

ABBREVIATIONS

The style Manual of the United States Government Printing Office is the authority followed herein.

alph.	alphabetical or alphabetically
Ann.	----- Annotated
Art.	Article
arr.	arranged
aver.	average
bdl.	bundle
Bldg.	Building
Ch.	Chapter
chron.	chronological or chronologically
C. C.	County Courthouse
Const.	Constitution
hdw.	handwritten
ib., ibid.	Ibidem (same reference as that immediately foregoing)
Ind.	Indiana
Infra	Below
NE.	Northeast
no.	number
nos.	numbers
NW.	Northwest
off.	office
p., pp.	Page, pages
q. v.	Which see

Rev. Stat.	Revised Statutes
rm.	room
Sec.	Section
SE.	Southeast
stg.	storage
SW.	Southwest
Supra	Above
twp.	township
U. S.	United States
vol., vols.	Volume, volumes
vt.	vault

Other abbreviations occasionally used will be obvious from the context.

Explanation to Inventory

The inventory of the records of each bureau is preceded by an explanatory section, giving legal status and functions of each.

Each entry has two parts, or paragraphs: Title and description. Occasionally an entry will have a cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect title. Words in capitals and lower case, enclosed in parentheses, are supplementary to the title, wherd it is necessary to explain the type of records more fully.

3. Period covered by the record, showing beginning and ending dates. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one volume or of v. 1 only, the marking is omitted.

6. Variation in numbering.

7. Missing volumes.

8. Variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of indexing or arrangement.

3. Nature of recording.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages, averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location.

III. Cross references made to other entries.

1. For records which have a separate index.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. (1 Indiana Rev. Stat. 1852; Acts 1929; Sec. 26-601, Burns' Ind. Stat. Ann. 1933.) Dubois County has a board of commissioners prior to 1852 which was provided for in the Constitution of 1816. The inception date of this office in Dubois County is 1818. All of the records of thiss office are located in the courthouse unless otherwise stated.

The board of commissioners holds twelve monthly sessions. It makes orders respecting the property of the county, sells, purchases, takes care of, and preserves the property. It allows all accounts chargeable against the county not otherwise provided for and directs the raising of sums necessary for expenses, audits accounts of all officers, provides election supplies, and maintains highways. It may abolish or change township or precinct boundary lines, establish libraries and hospitals, aid war veterans, pay bounties, offer rewards, and appoint deputy sheriffs, highway, and drainage commissioners. (1 Indiana Rev. Stat. 1852; Acts 1863, 1865, 1879 special session, 1885, 1897, 1913, 1921, and 1929; Sec. 26-601 to 26-639, Burn's Ind. Stat. Ann. 1933.)

Court Proceedings

1. COMMISSIONER'S RECORD, 1839--. 24 vols. (A-X).
Record of proceedings of the commissioner's court, showing proceedings

Court Proceedings(continued)

and actions taken by board of commissioners. Indexed alph. by subject matter. 1839-1920, hdw; 1920--, typed. 290 pp. 18 x 13 x 3. Auditor's vt.

2. INDEX TO COMMISSIONER'S RECORD, 1839--. 1 vol.
Index to commissioner's record, showing name of parties, nature of case, and book no. and page in which case is recorded. Arr. alph. by title of subject. Hdw. on printed form. 500 pp. 15 x 12 x 2. Auditor's vt.

3. COMMISSIONER'S DOCKET, 1859-1911. 6 vols. (1-6).
Papers filed for action of the board of commissioner's, showing name of person filing paper, date of filing record, book page, and proceedings of the board. Arr. chron. Hdw. on printed form. 200 pp. 17 x 15 x 3. Auditor's vt.

4. COMMISSIONER'S PROCEEDINGS, 1909-10. 1 file box.
Proceedings of commissioner's court meetings, showing date, action taken, amount of appropriations, and commissioner's names. Arr. chron. 12 x 10 x 4. Auditor's vt.

5. COMMISSIONER'S COURT, 1880-1900. 109 file boxes.
Proceedings of the court of county commissioners. Arr. chron. 10 x 3 x 4. South basement stg. rm.

Petitions

6. PUBLIC HIGHWAY AND COUNTY INFIRMARY, 1928--. 2 file boxes.
Petitions to change and improve roads, showing petitioners, and date of petition. Arr. alph. by name of road. 12 x 10 x 4. Auditor's vt.

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Court Proceedings--Petitions(continued)

7. CEMETERY PETITIONS, May 23- Aug. 23, 1929. 1 file box. Petitions for improved roads leading to cemeteries, showing location, name of roads, petition date, and names of petitioners. Arr. chron. 12 x 10 x 4. Auditor's vt.

8. PETITIONS OF ELECTRIC SERVICE COMPANY, 1929-1935. 1 file box. Petitions for lighting streets in Jasper, showing amount, date, and name of company. Arr. chron. 4 x 10 x 12. Auditor's vt.

Claims and Allowances

9. CLAIM AND ALLOWANCE RECORD, 1912--. 3 vols. Record of claims and allowances made by the commissioner's court, showing claim no., to whom allowed, amount of claim, and amount allowed. Arr. numerically by case no. Hdw. on printed form. 200 pp. 17 x 12 x 2. Auditor's vt.

10. COMMISSIONER'S CLAIMS, 1933--. 21 file boxes. Record of claims allowed, showing no., date, in favor of whom, amount of claim, amount allowed, and warrant. Arr. chron. 4 x 10 x 12. Auditor's vt.

11. COUNTY ORDERS, 1839-57. 1 vol. (A). Record of fees and costs of elections, inquests, court bailiffs, tax refunds, expense of poor, roads and highways, and salaries of officers, as ordered by county commissioner's court. Arr. chron. Hdw. on printed form. 200 pp. 14 x 10 x 2. Auditor's vt.

Court Proceedings--Claims and Allowances(continued)

12. COUNTY ORDERS (REDEEMED), 1844-1905. 6 vols.
Record of county orders, showing date order was redeemed, to whom issued, nature of claims, amount of claim, and county orders drawn on the county treasurer. Arr. chron. Hdw. on printed form. 350 pp. 16 x 12 x 2. Auditor's vt.

13. REGISTER OF POOR FUNDS CLAIMS, 1897--. 3 vols. Title varies.
Record of expenditures for poor relief, showing name of applicant, age, sex, residence, no. in family, reason for relief, kind and amount. Arr. chron. Hdw. on printed form. 150 pp. 12 x 10 x 1. 1 vol., 1897-1926, auditor's vt.; 2 vols., 1927--. Auditor's off.

14. POOR RELIEF CLAIMS, 1935--. 4 file boxes.
Poor relief claims, showing name of twp., amount of poor relief distributed, such as food, fuel, clothing, and housing, disbursement date, and amount paid from Federal fund. Arr. chron. 4 x 10 x 12. Auditor's vt.

15. ACCOUNT BOOK FOR POOR FARM, 1881--. 1 vol.
Record of purchases and expenses of Dubois County poor farm, showing amount, costs, their nature, and date. Arr. chron. Hdw. on printed form. 200 pp. 14 x 11 x 2. Superintendent's off.

16. POOR FARM, 1915--. 1 file box.
Inventory of real estate, live stock, grain, furniture, meat and equipment of the poor farm, showing inventory date, and signature of superintendent of poor infirmary. Arr. chron. 12 x 10 x 4. Auditor's vt.

17. OLD AGE PENSION RECORD, 1933--. 1 vol.
Record of applications for old age pensions, showing name, and date of

Court Proceedings--Claims and Allowances(continued)

applications, residence, place of birth, amount of pension, applicant's family history, and commissioner's report on each case. Arr. by names of applicant. Hdw. 100 pp. 18 x 13 x 2. Auditor's vt.

18. OLD AGE PENSION, 1934--. 1 file box.
Disqualified applications pending for old age pensions, showing applicant's name, age, sex, address, birthplace, parent's name, no. of children, name and address of children, and disabilities. Arr. chron. 12 x 10 x 4. Auditor's vt.

19. SOLDIERS' RECORD ACTS APPROVED, 1889-1904. 1 vol.
Record of burial expense of soldiers, sailors, marines, and their widows, statement of trustees, and action taken by commissioner's court. Arr. chron. Hdw. on printed form. 600 pp. 17 x 12 x 3. Auditor's vt.

20. TUBERCULOSIS HOSPITAL RECORD, 1932--. 1 file box.
Admittance papers of patients to the tuberculosis hospital, showing patient's name, age, duration of illness, name of physician, sex, and date to be admitted. Arr. chron. 12 x 10 x 4. Auditor's vt.

Bonds and Contracts

21. ROAD BONDS, 1931--. 1 file box.
Bonds issued for building of roads, showing amount of bond, date issued, to whom, amount of interest, witnesses, and bond no. Arr. chron. 10 x 18 x 6. Basement stg. rm.

22. SURETY BONDS, 1929--. 1 file box.
Bonds given to cover contracts, showing name, amount, date, and bond no. Arr. chron. 4 x 10 x 12. Arr. chron. Auditor's vt.

Court Proceedings--Bonds and Contracts(continued)

23. STATE BOARD OF HEALTH CONTRACTS, 1928--. 2 drawers.
Sewerage system and culvert contracts for sanitary improvement, showing name and location of drainage of ditches and culverts. Arr. chron. 12 x 10 x 4. Auditor's vt.

24. INSURANCE RECORDS, 1911-19. 2 file boxes.
Insurance statements and policies on Dubois County owned property, showing name of company, amount of policy, date issued, premium, and clauses. Arr. chron. 4 x 10 x 12. Clerk's vt.

Roads, Bridges and Buildings

25. ROAD RECORD, 1868--. 10 vols.
Record of viewer's and engineer's reports, petitions for construction of roads, bridges, and road improvements, showing viewers, oath, notice to bidders, contracts, bond issue, resolutions for improving roads, and minutes of meetings. Indexed alph. by title of subject. 1868-1920, hdw; 1920--, typed. 600 pp. 17 x 13 x 3. Auditor's vt.

26. ROCK ROADS AND HIGHWAYS, 1907--. 22 file boxes.
Petitions for county rock roads, contracts, and completion record, showing name of contract, description, and general specifications. Arr. chron. 4 x 10 x 12. Auditor's vt.

27. ROAD PAPERS, 1898---. 5 file boxes.
Orders for the building of new roads, and repairs on old county roads, showing location, amount of work required, and date. Arr. chron. Hdw. on printed form. 12 x 10 x 4. 1898-1901, basement stg. rm; 1901--. Auditor's vt.

Court Proceedings--Roads, Bridges and Buildings(continued)

28. DONATED ROADS UNDER CONSTRUCTION, 1927--. 3 file boxes.
Roads donated to county, showing location, date of repairing, amount of repairing, date opened. Arr. chron. 12 x 10 x 4. Auditor's off.

29. STATE HIGHWAY REPORTS ON ROADS AND BRIDGES, 1927--. 2 file boxes.
State highway reports on money spent for repairs of roads and bridges, showing names of roads, and bridges, location, repair date, and cost. Arr. alph. by name of road or bridge. 12 x 10 x 4. Recorder's vt.

II COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the district and three members are elected at large from the county. The council elects its own president and the county auditor acts as its clerk. The county sheriff is required to execute the orders of the council. (Acts 1899; Sec. 26-501 and 2, 26-509, 26-515, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Dubois County is 1899. All of the records of this county are found in the courthouse unless otherwise stated.

The power of fixing the tax rate where it is not fixed by law, is vested in the council, as well as the power of making appropriations of money to be paid out of the county treasury (Acts 1899; Sec. 26-515, Burns' Ind. Stat. Ann. 1933).

The council passes on all budget estimates submitted by county officials (Acts 1899; Sec. 26-520, Burns' Ind. Stat. Ann. 1933), as well as emergency appropriations (Acts 1899, 1907, 1913; Sec. 26-521, Burns' Ind. Stat. Ann. 1933).

The council has the exclusive power to authorize the borrowing of money for the county and the issuing of bonds (Acts 1899; 1921, 1929; Sec. 26-532, Burns' Ind. Stat. Ann. 1933). No sale or purchase by the county of real estate of the value of $1,000 or more shall take place without authorization of the council (Acts 1899; Sec. 26-534, Burns' Ind. Stat. Ann. 1933).

30. COUNTY COUNCIL, 1931--. 1 file box.
Reports of county council and minutes of meetings, showing meeting dates, and business transacted. Arr. chron. 12 x 10 x 4. Auditor's vt.

The Clerk of the circuit court is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight in any twelve-year period. (Indiana Const., Art. 6, Sec. 2 ; Sec. 49-2701, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Dubois County is 1818. All of the records of this office are located in the courthouse unless otherwise stated.

The clerk preserves all records and writings filed in his office. He keeps a set of dockets for all county courts such as appearance, bar, judgment, and execution. He also keeps an order and final record book. He attends the sessions of the circuit court and enters in the proper record book all orders, judgments, and decrees of the court; keeps a complete record of all causes where the title to land is involved, and of criminal causes where the punishment is death or imprisonment. He is authorized to received all funds ordered to be paid into the court. (2 Indiana Rev. Stat. 1852; Acts 1859, 1867, 1875, 1879 Special Session, 1929, and 1933; Sec. 49-2701 to 49-2725, Burns' Ind. Stat. Ann. 1933.)

Elections

Voters

31. CLERK'S LIST OF REGISTERED VOTERS, 1934--. 47 vols. Record of registered voters, showing name and address, length of residence, precinct, and twp. Arr. alph. by name of voter. Hdw. on printed form. 700 pp. 18 x 16 x 2. Clerk's main off.

Elections --Voters(continued)

32. ENUMERATION OF WHITE AND COLORED MALES, 1931. 17 vols.
Record of enumeration of white and colored male inhabitants over the age of 21 years, s owing name, age, color, and place of residence. Arr. alph. by name of resident. Hdw. on printed form. 100 pp. 14 x 8 x 3/4. Basement stg. rm.

Returns

33. ELECTION RECORDS, 1902-22. 3 file boxes.
Record of election instructions, returns, and general orders, showing names of candidates, date of election, returns, and totals. Arr. chron. 4 x 10 x 12. Clerk's vt.

34. TOWN ELECTION RETURNS, 1935. 1 file drawer.
Town election returns for Ferdinand, Holland, and Birdseye, showing names of candidates and their political party, name of office for which they are running, and no. of votes for each candidate. Arr. chron. 14 x 10 x 4½. Clerk's vt.

Official Bonds
(See also entries 201-202).

35. OFFICIAL BOND RECORD, 1853--. 4 vols. (1-4).
Record of bonds posted by officials to assure the faithful performance of duty, showing name of surety, and amount of bond. Indexed alph. by name of person bonded. 1853-1903, hdw.; 1903--, typed. 430 pp. 18 x 12 x 3. 1 vol., 1853-90, basement stg. rm.; 3 vols., 1890--, clerk's vt.

Official Bonds(continued)

36. OFFICIAL BOND INDEX RECORD, 1874--. 1 vol.
Index to official bond record, showing names of principals and sureties, nature of bond, amount, bond record, and page no. Arr. alph. by name of party bonded. Hdw. on printed form. 300 pp. 18 x 12 x 3. Clerk's vt.

Licenses

Marriage

37. MARRIAGE RECORDS, 1859--. 23 vols. (A, 1-16, and 6 vols. duplicated).
Record of applications for marriage licenses, showing names of persons making application, and dates of application, marriage, and return. Indexed alph. by name of groom and bride. Hdw. on printed form. 500 pp. 18 x 12 x 3. 6 vols., duplicated, 1895-1928, basement stg. rm.; 17 vols., 1859--, clerk's vt.

38. MARRIAGE LICENSE AND CERTIFICATES, 1912--. 1 file box.
Duplicate marriage licenses and certificates, showing names of bride and groom, date of issuance, date of birth, age of both persons, whether divorced, and how many times married. Arr. chron. 4 x 10 x 12. Clerk's vt.

Professional

39. RECORD OF PHYSICIAN'S LICENSE, 1885--. 2 vols. (1-2).
Record of examinations and licenses issued to physicians, showing physician's name, statements, and approval of court. Indexed alph. by name of physicians. Hdw. on printed form. 350 pp. 18 x 12 x 2. Clerk's vt.

Licenses-Professional(continued)

40. PHYSICIAN'S LICENSE, 1897--; 1 file box.
Record of physician's certificates from State board of medical registration and examinations, showing physician's name, statements, and approval of court. Arr. chron. 10 x 12 x 4. Clerk's vt.

41. REGISTER OF PHYSICIANS AND ACCOUCHEURS, 1880--. 3 vols.
Register of physicians and accoucheurs, showing names, addresses, registration, and remarks. Arr. alph. by name of physician. Hdw. on printed form. 200 pp. 12 x 8 x 1½. 1 vol., 1880-87, basement stg. rm.; 2 vols., 1888--, Clerk's vt.

42. RECORD DENTISTS CERTIFICATE AND LICENSE, 1899--. 1 vol.
Record of dentists licenses and certificates to practice at their profession, showing name of dentist, date, dentist's license, statements, and approval of court. Indexed alph. by name of dentist. Hdw. on printed form. 120 pp. 16 x 11 x ¾. Clerk's vt.

43. DENTISTS CERTIFICATES, 1897--. 1 file box.
Dentists certificates from State board of registrations and examinations, showing date of application, name, dentist's license, statements, and approval of court. Arr. chron. 10 x 12 x 4. Clerk's vt.

44. OPTOMETRY RECORD, 1907--. 1 vol.
Record of registration certificates to practice optometry, showing date, name, address, and date of diploma. Arr. chron. Hdw. 200 pp. 16 x 12 x 3/4. Clerk's vt.

Licenses(continued)

Businesses

45. RECORD OF POULTRY DEALER'S LICENSE, 1917--. 2 vols.
Record of poultry dealer's application for license, and poultry dealer's license, issued to buy and sell poultry, showing date, name of dealer, and place of business. Indexed alph. by name of licensee. Hdw. on printed form. 100 pp. 16 x 12 x ½. Clerk's vt.

46. HUNTING AND FISHING LICENSE, 1918--. 2 file boxes.
Record of hunting and fishing licenses, showing date, name of applicant, sex, color of eyes, color hair, height, weight, and color, kind and length of license, and clerk's signature. Arr. chron. Hdw. on printed form. 14 x 10 x 4. Clerk's vt.

47. FISH AND GAME RECEIPTS, 1919--. 115 papers.
Receipts for licenses issued, description of party to whom issued, and c cost, showing date license issued, name of person issued to, and license no. Arr. chron. Hdw. on printed form. 11 x 4 x 3. Clerk's vt.

Certificates

48. RECORD FIRMS AND CO-PARTNERSHIPS, 1909--. 1 vol.
Record of certificates of firms and co-partnerships, showing date, kind of business, names of parties, and location of business. Indexed alph. by names of parties and firms. Typed. 156 pp. 16 x 11 x 1. Clerk's vt.

Certificates(continued)

49. PARTNERSHIPS, 1927--. 1 file box.

Certificates of partnerships, showing names of partners and name and location of business. Arr. chron. 4 x 10 x 12. Clerk's vt.

50. INSURANCE AGENTS CERTIFICATE OF AUTHORITY, 1893-1906.

5 pigeon holes. Discontinued.

Permits to sell insurance and collect premiums, showing date, and certificate qualifying persons as insurance agents. Arr. chron. 10 x 5 x 4. Basement stg. rm.

51. REGISTER OF TRAINED NURSES, 1928--. 1 vol.

Record of trained nurses, showing date of registration, name, address, and certificate no. Indexed alph. by name of nurse. Hdw. on printed form. 400 pp. 14 x 18 x 1½. Clerk's vt.

52. NURSES CERTIFICATE, 1897--. 1 file box.

Certificates of registration of nurses in county, showing date, name of nurse, certificate from State board of nursing, and examinations. gistrations. Arr. chron. 10 x 12 x 4. Clerk's vt.

Miscellaneous Reports

53. APPELLATE COURT, 1921-24. 1 file drawer.

Proceedings and decisions on law suits acted on in appellate court, showing case no., kind of case, parties involved, proceedings of court, and disposition. Arr. chron. 14 x 4 x 3. Clerk's vt.

Miscellaneous Reports(continued)

54. INDIANA REFORMATORY RETURN, AND CLEMENCY BOARD RETURN, 1919--. 1 file box.

Record of paroles given by governor, on recommendation of pardon and parole board, showing name of person to be pardoned, time served, original length of term, crime committed, and name of judge who declared sentence. Arr. chron. 4 x 10 x 12. Clerk's vt.

55. FERDINAND RAILWAY BONDS, 1908. 2 file boxes.

Record of bonds issued by Ferdinand Railway Co., for maintenance purposes. Arr. numerically by bond no. 4 x 10 x 12. Clerk's vt.

56. WARRANTS GROSS INCOME TAX, 1936--. 1 file drawer.

Warrants of gross income tax, showing amount of gross income, rate, and total amount. Arr. chron. 14 x 10 x 4½. Clerk's vt.

57. ENROLLMENT OF SOLDIERS, 1861. 1 vol.

Record of enrollment of Civil War soldiers, showing no. of soldiers, name, rank, company, state, color, date injured, disease contracted while in service, and names of widows and orphans. Arr. alph. by name of soldier. Hdw. 200 pp. 18 x 11 x 1½. Clerk's vt.

58. ENROLLMENT OF PERSONS WHO SERVED IN THE ARMIES OF THE UNITED STATES, 1861-65. 2 pigeon hole files.

Duplicate enrollment certificates of persons serving in the U.S. armies, showing nature of disease contracted during service, name of soldier, rank, and date of discharge. Arr. chron. 10 x 5 x 4. Basement stg. rm.

Fee and Cash Records

59. CLERK'S DAILY BALANCE, 1919--. 7 vols. (1-7). Record of all daily receipts, disbursements and balances, showing receipts from various sources, disbursements for various purposes, name of depository, daily deposit, amount of deposit, cash on hand, and total balance. Arr. chron. Hdw. on printed form. 600 pp. 12 x 12 x 2. 4 vols. 1919-26, basement stg. rm.; 3 vols. 1927--, Clerk's vt.

IV CIRCUIT COURT

The circuit court is authorized by the Indiana Constitution (Indiana Const., Art. 7, Sec. 11). The fifty-seventh circuit comprises Pike and Dubois Counties. The inception date of this court in Dubois County is 1818. All of the records of this court are located in the courthouse unless otherwise stated.

The judge of the circuit court is elected by the people and the term of office is six years. The court has jurisdiction of law, equity, criminal cases, and settlement of decedent's estates, and of guardianships. It has appellate jurisdiction in certain cases from justice of peace courts. (Acts 1881; Sec. 4-303, Burns' Ind. Stat. Ann. 1933.)

Change of Venue

60. CHANGE OF VENUE RECORD, 1913--. 1 vol.
Record of cases venued to other counties, showing date, from whom received, to what county venued, kind of case, case no., and attorney's names. Indexed alph. by name of plaintiff. Hdw. on printed form. 324 pp. 18 x 13 x 2. Clerk's vt.

Civil and Criminal Causes

61. CIRCUIT COURT CASES, 1911--. 165 file boxes. (1-165).
Papers and writs of execution issued on civil, criminal, guardianship, and probate cases, showing case no., names of plaintiff and defendant, attorney's names, and decision of court. Arr. numerically by case no. 4 x 10 x 12. Clerk's vt.

Civil and Criminal Causes(continued)

62. CIVIL CASES, 1816--. 225 file boxes. (1-225).
Papers pertaining to civil cases, showing date, disposition of case tried, names of plaintiff and defendant, kind of case, pleadings, and proceedings. No index. 10 x 5 x 4. Basement stg. rm.

63. CRIMINAL CASES, 1816--. 98 file boxes.
Papers pertaining to criminal cases, showing date filed, names of plaintiff, and defendant, and attorneys, and proceedings. Arr. chron. 10 x 5 x 4. Basement stg. rm.

64. F. H. POETKER, RECEIVER, PEOPLES STATE BANK, HUNTINGBURG, IND. 1908-15. 2 file boxes. (1-2).
Receivership papers of F. H. Poetker, of Peoples State Bank of Huntingburg, and canceled checks of dividends paid to depositors. No index. 4 x 10 x 12. Clerk's vt.

65. DIVORCE DOCUMENTS, 1936--. 1 file drawer.
Record of divorces, showing date of divorce, names of persons involved, judge's and attorney's names, proceedings, and final judgments. No index. 14 x 10 x 4½. Clerk's vt.

66. MISCELLANEOUS COURT PROCEEDINGS, 1927--. 1 file box.
Miscellaneous court proceedings, showing subpoenas, venire jurors, allowances for special judge, admittance to bar, freeholders petitions, and case nos. Arr. chron. 4 x 10 x 12. Clerk's vt.

67. RECORDS OF AFFIDAVITS AND INFORMATION, 1897--. 3 vols. (2-4). Vol. 1, prior to 1897, missing.
Record of affidavits for the apprehension and arrest of suspicious persons, showing date filed, names of plaintiff and defendant, nature of complaint,

Civil and Criminal Causes(continued)

and names of attorneys. Indexed alph. by name of defendant. 1897-1903, hdw; 1903--, typed. 575 pp. 19 x 12 x 3. Clerk's vt.

68. RECORD OF INDICTMENT, 1853--. 8 vols. (2-7, and 2 vols. not numbered).

Record of persons indicted by the State for misdemeanors or crimes, showing case no., date of trial, and proceedings of court. Arr. chron. Hdw. 350 pp. 16 x 12 x 2½. 2 vols., 1853-87, basement stg. rm.; 6 vols., 1888--, clerk's vt.

69. RECOGNIZANCE BOND RECORD, 1882--. 3 vols. (1-3).

Record of bonds posted to insure appearance of defendant in court, showing date and amount of bond, nature of charge, names of defendant and sureties, and signature of sheriff. Indexed alph. by name of bondsmen. Hdw. on printed form. 200 pp. 16 x 10 x 2. Clerk's vt.

70. WARRANT AND RECOGNIZANCE BOND, (CANDIDATES PETITION), 1929--. 3 file drawers.

Petitions to nominate State delegates, and declarations for candidacy in primary elections, showing name of delegate, party affiliations, office desired, and date of declaration. Arr. chron. 11 x 4 x 3. Clerk's vt.

71. INSANE RECORDS, 1860-1926. 4 vols. (1, 1-3).

Record of applications for commitment of insane persons to asylums, showing date, name of patient, statements by examiners, order of admission, and remarks. Indexed alph. by name of patient. Hdw. on printed form. 590 pp. 18 x 13 x 3. Clerk's vt.

Civil and Criminal Causes(continued)

72. BILLS OF EXPENSE IN THE, (FOR) ALLEGED INSANITY, 1893-1916. 1 vol.

Record of expenses incurred in investigations, and commitments of persons adjudged insane, showing date of examination, name of patient, date of commitment to asylum, itemized statements of expenses incurred, by whom incurred, and copy of receipted bill. Indexed alph. by name of patient. Hdw. on printed form. 577 pp. 16 x 12 x 1½. Clerk's vt.

73. EPILEPSY RECORD, 1907-21. 1 vol.

Rdcord of examinations, and commitment of persons subject to epilepsy to the Indiana Village of Epilepsy, showing name of patient, date of examination, doctors statements, date of commitment, and sheriff's receipts for commitment. Indexed alph. by name of patient. 1907-16, hdw.; 1917-21, typed. 600 pp. 18 x 13 x 3. Clerk's vt.

For later records, see entry 82.

74. EPILEPTIC APPLICATIONS, 1908-11. 1 file drawer.

Applications for commitment to the Indiana Village for Epileptics, and statement of medical examiner, showing name of patient, date of application, and name of examiner. Arr. chron. Clerk's vt.

For later record, see entry 82.

75. U. S. DEPARTMENT OF NATURALIZATION, 1912-19. 1 file box.

Record of alien's intentions to be naturalized citizens, showing name, age, place of birth, sworn statements, and date of arrival in this country. Arr. chron. Hdw. on printed form. 4 x 10 x 12. Clerk's vt.

76. RECEIPTS FOR PAPERS, 1860--. 1 vol.

Record of receipts signed by various county officials, insuring the

Civil and Criminal Causes(continued)

returns of court documents, showing date, type of document, and signature of party. Arr. chron. Hdw. on printed form. Condition fair. 190 pp. 14 x 10 x 2. Basement stg. rm.

Court Proceedings
(See also entries 102-106, 109)

77. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, 1908--. 15 vols. (15-29).

Record of cases entered, and cases disposed of, showing date of entry and disposal, date court costs were paid, names of plaintiff and defendant, page and cause nos., date of filing, kind of action, attorneys for plaintiff and defendant, date, issues, proceedings, fees itemized, order book, length of entry, fees made by receipts, and memoranda. Indexed alph. by name of plaintiff. Hdw. 600 pp. 18 x 12 x 2½. Clerk's vt.

For earlier record, see entries 78, 79.

78. ENTRY DOCKET, 1852-1908. 14 vols. (1-14).

Record of cases entered, and cases disposed of, showing date of entry and disposal, cause, names of attorneys, and remarks. Indexed alph. by name of plaintiff. Hdw. on printed form. 200 pp. 18 x 13 x 2½. Basement stg. rm.

For later record, see entry 77.

79. ISSUE DOCKET (CIRCUIT COURT), 1852-1908. 15 vols. (3-14, and 2 vols. not numbered).

Record of circuit court cases, showing date, attorney's names, case no.,

Civil and Criminal Causes--Court Proceedings(continued)

names of plaintiff and defendant, case no., kind of case, and proceedings. Arr. chron. Hdw. on printed form. 200 pp. 18 x 13 x 2½. Basement stg. rm.

For later record, see entry 77.

80. BAR DOCKET, (CIRCUIT COURT), 1853-1908. 14 vols. 1878-95, 1897-1901, missing.

Record of cases to be tried, showing date of trial, name of court, case no., names of plaintiff and defendant, charge, kind of case, and attorneys names. Arr. chron. Hdw. Condition poor. 200 pp. 15 x 10 x 1. Basement stg. rm.

For later record, see entry 81.

81. JUDGE'S DOCKET, 1868--. 29 vols. Numbering varies. 1870-74, missing.

Record of cases tried, showing date of filing, case no., names of plaintiff and defendant, description of case, date of trial, charge, and attorneys names. Arr. chron. 1868-1918, hdw.; 1918--, typed. 400 pp. 16 x 12 x 3. 20 vols., 1868-1916, clerk's off.; 9 vols., 1916--, clerk's vt.

For earlier records, see entry 80.

82. CIVIL ORDER BOOK , CIRCUIT COURT, 1839--. 40 vols. (1-40).

Record of court proceedings in civil cases, showing case no., cause, names of attorneys for plaintiff, and defendant, and proceedings. Indexed alph. by name of plaintiff. 1839-1903, hdw.; 1903--, typed. 450 pp. 18 x 12 x 3. Clerk's vt.

Civil and Criminal Causes--Court Proceedings (continued)

83. JUDGMENT DOCKET, 1875--. 7 vols. (2-8). Vol. 1, prior to 1875, missing.

Record of judgments rendered, showing case no., names of plaintiff, attorneys, and defendant, and date of satisfaction. Arr. chron. Hdw. on printed form. 290 pp. 18 x 12 x 2. Clerk's vt.

84. COMPLETE RECORD, 1839--. 4 vols.

Record of all court proceedings, showing date, names of persons involved, in what court held, kind of case, names of attorneys, and judge, case no., time of trial, verdict, and final execution. Arr. chron. Hdw. 500 pp. 17 x 11 x 2½. Clerk's vt.

Executions
(See also entry 152)

85. PRAECIPE FOR EXECUTION, 1927--. 1 vol.

Record of orders for execution of judgments, showing amount of judgment, interest, and court cost. Arr. chron. Hdw. on printed form. 200 pp. 15 x 11 x 1. Clerk's vt.

86. EXECUTION DOCKET, 1854--. 8 vols. (1-8).

Record of executions of judgments, showing date of issue, kind of writ, names of plaintiff and defendant, against whom judgment was rendered, amount, date, costs, name of officer, and to whom delivered. Indexed alph. by name of plaintiff. Hdw. 560 pp. 18 x 12 x 2½. 5 vols., 1854-95, basement stg. rm.; 3 vols., 1896--, clerk's vt.

87. DECREES FOR ORDER OF SALE, 1911-33. 1 file box.

Record of orders for sheriff to execute in the sale of property, to satisfy a claim, for indebtedness, showing name of property owner,

Civil and Criminal Causes--Executions (continued)

description and location, property owner, and amount. Arr. chron. 4 x 10 x 12. Clerk's vt.

88. LIS PENDENS RECORD, 1877--. 3 vols. Subtitled; Sheriff's notices, 1883-1919, 1 vol. (1); Redemption of Land, 1882-1934, 1 vol. (1); Complaints, 1877--, 1 vol. not numbered.

Record of property attached pending a law suit and the selling of property, to satisfy judgment, showing date, sheriff's notices of attachment on writs, nature of case, case no., property location, amount to receive, date of sale, date of notices posted, date and amount of final settlement, and date and amount of redemption. Indexed alph. by names of defendant and plaintiff. Hdw. on printed form. 525 pp. 18 x 13 x 2½. Clerk's vt.

Probate Causes

89. ADMINISTRATOR, (INVENTORIES AND APPRAISEMENTS). 1932--. 26 file drawers. (A-Z).

Record of inventories and appraisements, showing name of deceased, heirs, and administrator, description of property, and amount of inventories. No index. 16 x 4 x 4. Clerk's vt.

90. GUARDIANSHIP CASES, 1845--. 300 file boxes.

Papers pertaining to guardianship cases, showing records of guardianship, proceedings, names of guardians and wards, fees, cost, and sureties. No index. 10 x 5 x 4. Clerk's main off.

Probate Causes(continued)

91. GUARDIANSHIPS, 1922--. 32 file drawers.

Guardianship documents, showing names of guardian and ward, estate of ward, description of estate, inventory, date and condition of settlement, and date of final settlement. Arr. alph. by name of guardian. 16 x 4 x 4. Clerk's vt.

92. WILL RECORD, 1840--. 8 vols. (A,2-8).

Record of the last will and testament of deceased persons, and signature of witnesses, showing name of deceased and heirs, and amount each is to receive. Indexed alph. by name of deceased. 1840-1912, hdw.; 1913--, typed. 630 pp. 18 x 13 x 3. Clerk's vt.

93. LAST WILL AND TESTAMENT, 1911--. 15 file boxes. (A-Z).

Last will and testament of deceased persons, showing name of deceased, signatures of witnesses, and description of wills. Arr. chron. 4 x 10 x 12. Clerk's vt.

94. ADMINISTRATOR'S, GUARDIAN'S, AND EXECUTOR'S BONDS AND OATHS, 1847-1929. 5 vols.

Record of administrator's, guardian's, and executor's bonds and oaths, showing name of administrator, guardian, or executor, name of sureties, amount of bond, name of deceased, court approval, and clerk's signature. Indexed alph. by name of bonded official. 1847-1918, hdw.; 1918-29, typed on printed form. 600 pp. 18 x 12 x 3. 3 vols., 1847-1926, basement stg. rm.; 2 vols., 1926-29, clerk's vt.

For later record, see entry 105.

Probate Causes(continued)

95. GUARDIAN'S BONDS, 1874-1930. 2 vols. (2-3). Vol. 1, prior to 1874, missing.

Record of guardian's bonds and oaths, showing names of guardian and ward, amount of bond, date, and names of sureties, and estates. Indexed alph. by name of guardian, 1874-1918, hdw.; 1918-30, typed. 580 pp. 14 x 12 x 3. Clerk's off.

96. EXECUTOR'S BONDS, OATHS, AND LETTERS, 1853-1929. 1 vol.

Record of executor's or administrator's oath and letters, and posting of bond, showing name of executor or administrator, names of sureties, amount of bond, name of deceased, court approval, and signature of clerk. Indexed alph. by name of executor. Hdw. on printed form. 300 pp. 16 x 12 x 3. Clerk's vt.

97. LETTERS OF ADMINISTRATORS AND GUARDIANSHIPS, 1846-47. 1 vol.

Record of letters filed with court for persons to qualify in administering the estates of deceased and of wards of estates. Arr. chron. Hdw. on printed form. 592 pp. 16 x 11 x 2½. Basement stg. rm.

For later records, see entry 166.

98. RECORD OF GUARDIANSHIP'S REPORTS, 1871--. 6 vols. (1-2, 1-3).

Record of guardianships reports, showing names of guardian and ward, bonds and sureties, date, and financial statement of guardian. Indexed alph. by name of estate. Hdw. 600 pp. 18 x 12 x 2. 3 vols., 1871-79, basement stg. rm.; 3 vols., 1880--, clerk's vt.

Probate Causes(continued)

99. RECORD OF EXECUTOR'S REPORT, 1871-85. 1 vol.
Record of current expenses, and itemized statements of total expenditures, showing name of executor, balance of remaining funds, lists of articles, and total amount of estate. Indexed alph. by name of estate. Hdw. on printed form. Condition fair. 350 pp. 15 x 12 x 2. Basement stg. rm.

For later record, see entry 105.

100. RECORD OF INVENTORY OF PERSONAL PROPERTY, 1873-83. 1 vol.
Record of property valuation in estate of deceased, showing date, name and age of heirs, description and value of property, county and State. Indexed alph. by name of deceased. Hdw. on printed form. 588 pp. 18 x 13 x 2. Basement stg. rm.

For later record, see entry 105.

101. RECORD OF SALE BILLS, AND SALE BILL RECORD, 1852-1927. 5 vols. (0, 1, 1-3).
Record of sale of personal property of deceased persons, sold at public auction, showing date of sale, description and location of property, owner's name, dates of notices, names of sureties, amount, and date of notes. Indexed alph. by name of deceased. 1852-1919, hdw.; 1919-27, typed. 600 pp. 18 x 12 x 3. Clerk's vt.

For later record, see entry 88.

Proceedings in Probate Causes
(See also entries 77-84, 109).

102. FEE BOOK, ESTATE CLAIM AND ALLOWANCE DOCKET, 1853--. 12 vols. (1-12).

Probate Causes--Proceedings in Probate Causes(continued)

Record of settlement of estates, showing name of deceased, date of death, administrator's name, amount of land, names and addresses of sureties, inventory and appraisement, sale bill, will, expenses, and general description of estate. Indexed alph. by name of estate. Hdw. 300 pp. 18 x 12 x 3. 6 vols., 1853-1912, basement stg. rm.; 6 vols., 1913--, clerk's vt.

103. JUDGES GUARDIANSHIP DOCKET, 1871--. 8 vols. 1906-08, missing.

Record of guardianship and court proceedings, showing date, name of guardian and ward, proceedings, and judge's name. Arr. chron. Hdw. 700 pp. 10 x 15 x 4. 7 vols., 1871-1935, basement stg. rm.; 1 vol., 1936--, clerk's off.

104. GUARDIANSHIP DOCKET AND FEE BOOK, 1917--. 2 vols. (3-4). Vols. 1-2, prior to 1917, missing.

Record of guardianships, showing name of estate and guardian, fees charged, for what purpose, date, by whom disbursed, and itemized statement of estate. Indexed alph. by name of deceased. Hdw. on printed form. 285 pp. 18 x 12 x 3. Clerk's vt.

105. ESTATE, ENTRY, CLAIM AND ALLOWANCE DOCKET AND FEE BOOK, 1853--. 9 vols. (1-9). Vols. (1-3), APPEARANCE DOCKET(CIRCUIT COURT).

Record of proceedings in State cases, allowing for periodical report of administrator, showing bonds, name of parties, and when allowed, date, clerk of court, date of trial, and bond no., estate no., name of decedent, name of administrator or executor and address, amount of bond, names and addresses of sureties, date of death of decedent, inventory and

Probate Causes--Proceedings in Probate Causes(continued)

appraisement, sale bills, wills, miscellaneous, and reference. Indexed alph. by name of estates. Hdw. 600 pp. 18 x 13 x 2½. 3 vols., 1853-1902, basement stg. rm.; 6 vols., 1903--, clerk's vt.

106. PROBATE ORDER BOOK, 1839--. 27 vols. (A-B, 3-27). Record of reports of administrators, administratrix, and guardians, and of guardian deeds, showing case no., date of trial, names of plaintiff, defendant, and judge, court proceedings, and term of court. Arr. chron. 1839-1903, hdw.; 1903--, typed. 580 pp. 18 x 12 x 3. Clerk's vt.

Fee and Cash Records

107. REGISTER OF FEES AND FUNDS IN TRUST, 1908--. 3 vols. (2-4).

Vol. 1, prior to 1908, missing. Title varies.

Record of fees and funds held in trust, showing date received, title of cause, persons involved, amount received, and date disbursed. No index. Hdw. 586 pp. 18 x 12 x 3. Clerk's vt.

108. FEE BOOKS(CIRCUIT COURT), 1852-1908. 14 vols. (1-14). Record of cases tried, showing court costs, when paid, jury fees, name of court, plaintiff, and defendant, date of trial, and amount of fee. Indexed alph. by name of defendant. Hdw. on printed form. 400 pp. 18 x 12 x 3. Basement, stg. rm.

The common pleas court was established by an act of 1852. (Acts 1852.) The judges were elected at regular elections for terms of four years. The inception date of this court in Dubois County is 1853. Because of the inadequacies of this court, it was abolished by an act of 1873. The jurisdiction was transferred to the circuit court. (Acts 1873, Chap. 29, p. 87.) All of the records of this office are located in the courthouse unless otherwise stated.

The common pleas court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind, and other legal disabilities; on matters relating to executors and administrators; civil matters from fifty to one thousand dollars except cases of slander, libel, breach of marriage contract, action of official bond, or where the title of real estate shall be in issue; and criminal jurisdiction in cases which are not felonies and which are not triable by a justice of the peace. (Acts 1852.)

Court Proceedings
(See also entries 77-84, 102-106)

109. BAR DOCKET, 1856-76. 6 vols.
Record of cases disposed of during each term of court, showing date, case no., attorneys for plaintiff and defendant, and kind of case. Arr. chron. Hdw. on printed form. 180 pp. 15 x 12 x 1½. Basement stg. rm.

The recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-year period (Indiana Const., Art. 6, Sec. 2; 1 Rev. Stat. 1852, Acts 1901; Sec. 49-3201, Burns' Ind. Stat. Ann. 1933). The inception date of this office in Dubois County is 1818. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of the recorder to enter upon the books of his office at the time they are executed, all satisfactions, cancelations, and assignments of whatever kinds, attest the release of mortgages, leases, or other instruments required by law to be recorded, record every conveyance or other instrument entitled and required by law to be recorded, to keep special records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Indiana Rev. Stat. 1852; Acts 1855, 1875 Special Session, 1905, 1913, 1919, 1925, 1927, and 1931; Secs. 49-3205 to 49-3255, Burns' Ind. Stat. Ann. 1933.)

Deeds, Titles and Grants

110. ENTRY BOOKS OF DEEDS, 1853--.11 vols.(1-12). Vol.7, 1892-98,missing. Record of deeds, showing date of entry, names of grantor and grantee, date of deed, location, and type of instrument. Arr. chron. Hdw. on printed form. 500 pp. 18 x 13 x 3. Recorder's vt.

Deeds, Titles and Grants(continued)

111. DEED RECORD, 1839--. 96 vols. (1-96).

Record of deeds to real estate, showing names of grantor and grantee, and location. Vols. 1-3, no index; 4-96, indexed alph. by names of grantee and grantor. 1839-1911, hdw.; 1911--, typed. 600 pp. 18 x 13 x 3. Recorder's vt.

112. GENERAL INDEX OF DEEDS, GRANTOR AND GRANTEE, 1839--. 34 vols. (2 sets, 1-17).

Index to deed record books, showing description of land, location of lot, town, date of deed, amount, type of deed, will, quiet title, administrator or guardian, date recorded, deed book, and page no. Arr. alph. by names of grantee and grantor. 300 pp. 18 x 13 x 3½. Recorder's vt.

113. DEEDS, 1812--. 10 file boxes.

Instruments conveying land or property from one party to another, showing owner's and buyer's names, date, amount paid, description of property, record, and page no. Indexed alph. by name of owner. 12 x 14 x 4. Recorder's vt.

114. SHERIFF'S DEED RECORD, 1871--. 3 vols. (1-3).

Record of property sold by the sheriff for delinquent taxes, showing amount, date of sale, and deed. Arr. chron. 1871-1911, hdw.; 1911--, typed. 580 pp. 18 x 13 x 3. Recorder's vt.

115. TAX TITLE DEED RECORD, 1861--. 2 vols. (1-2).

Record of deeds to land sold for taxes by auditor, showing grantee, grantor, description of land, tax delinquent, date of sale, and amount. Indexed by names of grantee and grantor. Hdw. 500 pp. 18 x 13 x 3. Recorder's vt.

For sales records, see entry 188.

Deeds, Titles and Grants(continued)

116. CEMETERY DEED RECORD, 1925--. 1 vol.
Record of deeds to real estate sold for cemeteries, showing blueprints, lot nos., and deeds to lots. Indexed alph. by names of grantee and grantor. Typed. 580 pp. 18 x 13 x 3. Recorder's vt.

117. QUIET TITLE RECORD, 1911--. 1 vol.
Record of titles cleared and quiet title given by suit, showing dates, and persons involved in suits. Arr. chron. Hdw. on printed form. 640 pp. 18 x 13 x 3. Recorder's vt.

Mortgages and Releases

Real Estate

118. ENTRY BOOK OF MORTGAGES, 1880--. 4 vols. (1-4).
Record of recorded mortgages, showing date entered, names of mortgagor and mortgagee, date, description of land, kind of instrument, book no., page no., and consideration. Arr. chron. Hdw. on printed form. 300 pp. 18 x 13 x 3. Recorder's vt.

119. REAL ESTATE MORTGAGE RECORDS, 1846--. 38 vols. (A-Z, 1-12).
Record of real estate mortgages, showing mortgagor and mortgagee, description of land, amount, and period of mortgage. Indexed alph. by name of mortgagor. 1846-1911, hdw.; 1913--, typed. 580 pp. 18 x 13 x 3. Recorder's vt.

120. GENERAL INDEX MORTGAGES, MORTGAGOR AND MORTGAGEE, 1841--. 22 vols. (2 sets, 1-11).
Record of recorded real estate mortgages registered, showing names of

Mortgages and Releases--Real Estate (continued)

mortgagor and mortgagee, kind of deed, date, and consideration. Arr. alph. by names of mortgagor and mortgagee. Hdw. on printed form. 325 pp. 18 x 13 x 3. Recorder's vt.

Chattels

121. CHATTEL MORTGAGE RECORD AND CHATTEL MORTGAGE MINUTE BOOK, 1876--. 12 vols. (1, 1-11).

Record of recorded mortgages, showing names of mortgagors and mortgagees, description of property, amount, and date mortgage was satisfied. Indexed alph. by name of mortgagee. 1876-1911, hdw.; 1911-35, typed; 1935-36, hdw. 604 pp. 18 x 13 x 3. Recorder's vt.

122. CHATTEL MORTGAGE, 1860--. 21 file boxes.

Chattel mortgage documents and instruments, showing mortgagor and mortgagee, kind of property, and amount. Arr. alph. by name of grantor. 12 x 14 x 4. Recorder's vt.

School Funds
(See also entries 195-200)

123. SCHOOL FUND MORTGAGE RECORD, 1862--. 9 vols. (1-9).

Record of school fund mortgages, showing amount of mortgage, parties, date due, interest date, and description of property given as security. Indexed alph. by name of mortgagor. 1882-1911, hdw.; 1911--, typed. 580 pp. 18 x 13 x 3. Recorder's vt.

Mortgages and Releases--School Funds(continued)

124. SCHOOL FUND LOANS AND MORTGAGE RELEASE, 1867-90.

10 file boxes.

Record of parties to whom funds are loaned, showing date due, interest due, balance of loan, date satisfied, amount paid, and date of release of mortgage. No index. 12 x 14 x 4. Recorder's vt.

Liens

125. RECORD OF MECHANICS LIENS, 1857-93. 1 vol.

Record of mechanics liens on property, showing parties involved, amount, and description of property. Indexed alph. by names of parties involved. Hdw. on printed form. 500 pp. 16 x 12 x 2. Recorder's vt.

Register of Legal Instruments

126. FARM NAME REGISTER, 1913--. 1 vol.

Record of names of farms, showing name of owner, and description of farm. Indexed alph. by name of owner. Hdw. on printed form. 300 pp. 18 x 12 x 2. Recorder's vt.

127. GAS AND OIL LEASE, 1934--. 1 vol.

Record of oil and gas leases of oil-and-gas companies leasing land for drilling. Indexed alph. by name of land owner. Hdw. on printed form. 200 pp. 18 x 14 x 3. Recorder's vt.

128. MINERAL CONTRACT RECORD, 1870-74. 1 vol.

Record of mineral contracts of coal, oil, and gas companies leasing land for mineral operations. Indexed alph. by name of land owner. 400 pp. 18 x 12 x 2. Recorder's vt.

Register of Legal Instruments(continued)

129. REGISTER OF CANAL LAND ENTRY BOOK, 1853-65. 1 vol.
Register of canal land entries, showing description of land, names of purchasers, and amounts paid. Arr. chron. Hdw. on printed form. 75 pp. 15 x 11 x $\frac{1}{2}$. Recorder's vt.

130. INHERITANCE TAX BOOK, 1930--. 1 vol.
Record of inheritance tax duplicates, showing name of payer, and amount of tax. Indexed alph. by name of taxpayer. Hdw. 200 pp. 9 x 15 x 2. Recorder's vt.

131. ARMY AND NAVY DISCHARGE RECORDS, 1919--. 1 vol.
Record of parties receiving discharges from army and navy, showing date of enlistment, grade, vocation, branch of service, personal description, and date of discharge. Indexed alph. by name of person discharged. Hdw. on printed form. 600 pp. 18 x 13 x 3. Recorder's off.

132. RECORD NO. 1 INDENTURES OF APPRENTICESHIP, 1853-1910. 1 vol.
Record of indentures of apprenticeship, showing the agreements between parents or guardians of minor child, and farmer to whom services of child are to be rendered. Indexed alph. by name of ward. Hdw. on printed form. 200 pp. 16 x 12 x $1\frac{1}{2}$. Recorder's vt.

133. JOURNAL OF JASPER BUILDING LOAN FUND AND SAVINGS ASSOCIATION, 1883-89. 2 vols. (1-2).
Record of building and loan fund and savings association, showing names of stockholders, date of purchase, no. of shares, dues, assessments, transfers, fines, interest, and total amount paid. Indexed. alph. by name of stockholder. Hdw. on printed form. 425 pp. 16 x 12 x 1. Recorder's vt.

Register of Legal Instruments(continued)

134. RECORD OF MARKS, 1839-84. 1 vol.
Records of marks and brands on farmers stock, showing name of farmer owning stock, and description of mark. Arr. chron. Hdw. 250 pp. 13 x 8 x 1½. Recorder's vt.

135. TAX SALE RECORD, 1843-87. 2 vols.
Record of sales of real estate for delinquent taxes, showing name of owner, description of land sold, amount paid, purchaser, redemption date, and by whom redeemed. Arr. chron. Hdw. on printed form. 200 pp. 18 x 12 x 2. Recorder's vt.

136. LAND PATENTS, 1812-50. 10 file boxes.
Record of land patents, showing description of tract granted, dates, signatures, location, to whom and from whom granted. Arr. alph. by new owner's name. 12 x 14 x 4. Recorder's off.

137. RECORD OF TESTIMONY, 1839-47. 1 vol. (O).
Record of deeds, mortgages, and testimony of guardians, showing date of inventory of real estate and personal property held by parties of unsound mind, aged, minor heirs, with description and value of property. Arr. chron. Hdw. on printed form. 300 pp. 15 x 10 x 2. Recorder's vt.

Miscellaneous Records

138. MISCELLANEOUS RECORDS, 1857--. 18 vols. (1-18).
Record of articles of incorporation, affidavits, sales agreements, bills of sale, and notice of mechanic's liens. Indexed alph. by names of parties involved. 1857-1910, hdw.; 1911--, typed. 580 pp. 18 x 13 x 3. Recorder's vt.

Miscellaneous Records(continued)

139. MISCELLANEOUS ENTRY BOOK, 1894-1919. 1 vol.

Record of entries of a miscellaneous nature, showing election costs, county costs, leases, receipts, bills of sale, and permits. Arr. chron. Hdw. on printed form. 200 pp. 19 x 12 x 2. Recorder's vt.

Fee and Cash Books

140. CASH BOOK FEE AND CASH BOOK, 1894--. 9 vols. (1-6, and 3 vols. not numbered).

Record of cash received, showing date, from whom received, and for what purpose. Arr. chron. Hdw. on printed form. 200 pp. 18 x 13 x 2. Recorder's vt.

Maps and Plats

141. PLAT BOOK, 1840--. 3 vols. (1-3).

Record of plats of incorporated towns and twps., showing names of owners, location, description, and date. Arr. chron. 1840-1912, hdw.; 1913--, typed. 200 pp. 17 x 27 x 1½. Recorder's vt.

142. TRACT BOOK, 1807-72, 1 vol.

Record of purchases of government lands, showing name of purchaser, and description of land. No index. Hdw. on printed form. 500 pp. 16 x 12 x 2½. Recorder's vt.

143. DUBOIS COUNTY, 1920. 1 map.

Political and communication map, showing roads, twps., and plats. Published at Huntingburg, Ind. Printed. Scale; 1¼' to 1 mile. 30 x 30. Recorder's off.

Maps and Plats(continued)

144. JASPER, INDIANA, 1920. 1 map.
Physical map, showing original plat, additions, streets, roads, railroads, streams, and lot nos. Drawn by Geo. R. Wilson of Jasper, Ind. Blueprint. Scale; 1" to 200 ft. 42 x 72. Recorder's vt.

145. HUNTINGBURG, INDIANA, 1920. 1 map.
Physical map, showing original plat, additions, streets, roads, railroads, streams, and lot nos. Drawn by Henry Berger of Jasper, Ind. Blueprint. Scale; 1' to 200 ft. 53 x 66. Recorder's vt.

146. BIRDSEYE, INDIANA, 1920. 1 map.
Communications map, showing plats, streets, and principal buildings of Birdeye, Ind. Drawn by Geo. R. Wilson of Jasper, Ind. Blueprint. Scale; 1" to 200 ft. 36 x 42. Recorder's vt.

The sheriff is a constitutional officer chosen for a four-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2Indiana Rev. Stat. 1852; Sec. 49-2801, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Dubois County is 1818. All of the records of this office are located in the courthouse unless otherwise stated.

The sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Dubois County and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is also his duty to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat. 1852; Secs. 49-2802 to 49-2808, Burns' Ind. Stat. Ann. 1933.)

Investigations and Reports

147. JAIL REGISTER, 1905--. 3 vols.

Record of commitment to county jail, showing date, name, age, color, residence, birthplace, cause, days confined, and date released. Arr. chron. Hdw. on printed form. Condition fair. 220 pp. 18 x 12 x 2. 2 vols., 1905-25, basement stg. rm.; 1 vol, 1926--, sheriff's off.

Investigations and Reports(continued)

148. JURY TIME BOOK, 1900--. 3 vols.

Record of jurors, showing name, fee paid for jury duty, cost of case, days served, and cost of lodging and meals. Arr. chron. Hdw. on printed form. 200 pp. 11 x 10 x 1. 2 vols., 1900-34, basement stg. rm.; 1 vol., 1935--, sheriff's off.

149. SHERIFF'S WITNESS REGISTER, 1920--. 1 vol.

Record of sheriff's witnesses, showing case no., title of cause, name of witness, days served, mileage, and amount. Indexed alph. by name of plaintiff. Hdw. on printed form. 320 pp. 18 x 13 x 2½. Sheriff's off.

150. RECORD SERVICE OF PROCESS, 1891--. 7 vols.

Record of mileage on process serving, showing person served, no. of cause, court, miles traveled, and amount received. Arr. chron. Hdw. on printed form. 100 pp. 14 x 8 x 3/4. 6 vols., 1891-1934, basement stg. rm.; 1 vol., 1935--, sheriff's off.

151. SHERIFF'S DOCKET, 1836-80. 9 vols.

Record of all cases tried, showing parties, attorneys, officer's return, names of jurors and witnesses, and fees. Arr. numerically by case no. Hdw. on printed form. 400 pp. 12 x 16 x 2. Basement stg. rm.

Executions
(See also entries 85-88)

152. WITNESS PRECIPE, 1860-73. 1 vol.

Record of court orders issued to sheriff to subpoena witnesses, showing

Executions(continued)

court, witness, case no., date of appear, order of court, and signature of judge. Arr. chron. Hdw. on printed form. Condition poor. 300 pp. 14 x 8 x 1. Basement stg. rm.

Fee and Cash Books

153. SHERIFF'S CASH BOOK, 1895--. 2 vols.
Record of cash transactions, showing payer or payee, cause no., court, receipt no., date, and nature of service. Arr. chron. Hdw. on printed form. 320 pp. 16 x 12 x 3. 1 vol., 1895-1934, basement stg. rm.; 1 vol., 1935--, sheriff's off.

154. JOURNAL FOREIGN FEES, 1935--. 1 vol.
Record of fees from other courts due sheriff, showing type of complaint, party, address, and crime committed. Arr. alph. by name of county. Hdw. on printed form. 200 pp. 14 x 6 x $\frac{1}{2}$. Sheriff's off.

Maps

155. STATE HIGHWAY SYSTEM OF INDIANA, 1936. 1 map.
Political and communications map, showing divisions of counties, cities, and special marking for each type of road built or under construction. Published at Indianapolis, Ind., by State highway commission. Printed, colored and framed. Scale; 1" to 1 mile. 20 x 36. Sheriff's off.

The office of coroner was created by the Constitution of Indiana. This officer is elected at the regular election and serves a term of two years. There is no prohibition as to the number of times he can be re-elected. The Coroner is required to post a five thousand dollar bond to insure the faithful performance of his duties. (Indiana Const. 1851, Art. 6, Sec. 2.) The office of coroner was in existence before 1851 by virtue of the Constitution of 1816. The inception date of this office in Dubois County is 1816. All of the records in this office are located in the courthouse unless otherwise stated.

The coroner is required to investigate violent deaths and deaths by suspicious means. He performs the duties of the sheriff when the sheriff is absent or otherwise incapacitated from serving. (2 Indiana Rev. Stat. 1852; Acts 1871, 1879 Special Session and 1933; Sec. 49-2901 to 49-2915, Burns' Ind. Stat. Ann. 1933.)

156. INQUEST RECORD, 1895--. 2 vols. (1, 1).
Record of inquests, showing name of deceased, when, where, and how he met death. Indexed alph. by deceased. 1895-1918, hdw.; 1919--, typed. 579 pp. 18 x 13 x 3. Clerk's vt.

157. CORONER'S INQUESTS, 1894-1918. 6 pigeon holes.
Record of inquests, showing investigations of deaths with all evidence causing death. Arr. chron. 10 x 5 x 4. Basement storeroom.

The auditor is a constitutional officer, elected for a four-year term, and entitled to hold office for not more than eight years in any period of twelve. The auditor is required to post bond in the amount of ten thousand dollars. (Indiana Const., Art. 6, Sec. 2; Sec. 49-3003, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Dubois County is 1841. All of the records of this office are located in the courthouse unless otherwise stated.

The auditor is the clerk of the board of commissioners. He preserves the documents, books, records, maps, and papers deposited in his office; examines and settles all accounts and demands chargeable against Dubois County; keeps an account current with the treasurer; acknowledges deeds and mortgages executed for the security of trust funds; issues pension certificates; institutes suits on behalf of trust funds; files records of poor relief and reports of charity cases; approves bonds of township trustees; advertises and sells bonds; delivers election supplies to election inspectors; prepares tax duplicates; verifies tax rates; issues tax deeds; acts as custodian of school funds; and accepts bequests for cemeteries. (1 Indiana Rev. Stat. 1852; Acts 1879; Sec. 49-3004 to 49-3018, Burns' Ind. Stat. Ann. 1933.)

Audits and Reports

156. FINANCIAL STATEMENTS, 1903--. 9 vols. RECORD OF MONTHLY BALANCES.

Financial statements and record of monthly balances, showing revenues

Audits and Reports(continued)

collected and disbursed, date, amount and description. Arr. chron. Haw. on printed form. 75 pp. 17 x 20 x 1. Basement storeroom.

159. STATE BOARD OF ACCOUNTS, 1935. 1 file box.

Record of State board of accounts, showing condition of auditor's and treasurer's offs. Arr. chron. 12 x 10 x 4. Auditor's vt.

160. STATE BOARD OF ACCOUNTS, 1920--. 2 file boxes.

Record of State board of accounts, showing offices, monies disbursed and received, discrepancies, and date of examination. Arr. chron. 14 x 4 x 3. Clerk's vt.

161. FIELD EXAMINERS REPORTS, 1927--. 1 drawer.

Record of examiner's reports, showing name of clerk, date, examiner's findings, and final report. Arr. chron. 11½ x 4½ x 3. Clerk's vt.

162. COUNTY OFFICER'S REPORTS, 1933--. 1 file box.

Record of Reports from county officers of fees, showing date, office, amount and purpose. 12 x 10 x 4. Auditor's vt.

163. REPORT OF TRUSTEE'S SURPLUS DOG TAX, 1933--. 1 file box.

Annual reports of surplus dog tax receipts, date, amount, and expenditures. Arr. chron. 12 x 10 x 4½. Recorder's vt.

164. (RECEIPTS AND BANK BALANCES), 1920-26. 1 file box.

Box labeled, Reports of Fines.

Receipts and bank balances, showing date, by whom paid, and receipt no. Arr. chron. 18 x 12 x 8. Basement storeroom.

Auditor

Audits and Reports(continued)

165. SCHOOL REPORTS, 1933--. 1 file box.

Financial reports on townships school revenue on hand, amount paid out, and to whom money was paid. Arr. chron. 12 x 10 x 4. Auditor's vt.

166. REGISTER OF ALLOWANCES, 1857-62, 1 vol. 1862-1911, missing.

Record of allowances made by circuit court for service as jurors, showing name, kind of trial, length of trial, time on jury, rate, and amount paid. Arr. chron. Hdw. 200 pp. 16 x 12 x 2½. Auditor's vt.

For records after 1911, see entry 167.

167. CIRCUIT COURT ALLOWANCES, 1911--. 5 file boxes.

Record of court allowances, showing juror, date served, length of trial, amount per day, and total amount received. Arr. chron. 14 x 10 x 4. Auditor's vt.

Receipts and Disbursements

168. DAILY BALANCE, 1935--. 2 vols.

Record of daily balance of cash and deposits, showing taxes, trps., current balance, balance previous day, assessments, total, , withdrawals and totals. Arr. chron. Hdw. on printed form. 450 pp. 18 x 12 x 3. Auditor's vt.

169. FEE AND CASH BOOK, 1900--. 4 vols.

Record of fees and cash, showing date, amounts received, disbursements, cash, and receipt no. Arr. chron. Hdw. on printed form. 200 pp. 17 x 11 x 2. 2 vols., 1900-1920, basement storeroom; 2 vols., 1921--, Auditor's off.

Receipts and Disbursements(continued)

170. REGISTER OF RECEIPTS, 1853-1911, 6 vols. Title varies. Record of receipts, showing date, to whom, date of claim, payment, receipts no., common school fund, corporation tax, and county revenue. Arr. chron. Hdw. on printed form. 210 pp. 16 x 15 x 2. Basement stg. rm.

For later records, see entry 171.

171. LEDGER OF RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS, 1897--. 14 vols.

Record of cash receipts, appropriations,and disbursements, showing date, amount, from what appropriation, salaries,and poor farm expenses. Arr. chron. Hdw. on printed form. 200 pp. 17 x 15 x 3, Basement stg. rm.

172. CERTIFICATE OF DISTRIBUTION, 1925--. 4 vols.

Certificates of distribution, showing school fund, special taxes, road taxes, and interest. Arr. chron. Hdw. on printed form. 125 pp. 18 x 11 3/4 x 1. Basement stg. rm.

173. RECORD OF DISBURSEMENTS, 1889-1925. 3 vols.

Record of disbursements, showing original amount, date, amount disbursed, and what account. Arr. chron. Hdw. on printed form. 300 pp. 16 x 18 x 3. Basement stg. rm.

For later records, see entry 171.

174. COUNTY LEDGER, (ALL EXPENSES), 1861-87. 7 vols.

Record of county expenses, showing date of order, in whose favor, fees, salaries,and poor expense. Arr. chron. Hdw. on printed form. 350 pp. 16 x 18 x 3. Basement stg. rm.

Receipts and Disbursements(continued)

175. JOURNAL, 1844-80. 10 vols.

Record of county expenditures, showing twp. taxes, special school tax, fines returned, and county's witness fees. Arr. chron. Hdw. on printed form. 440 pp. 16 x 11 x 1 3/4. 9 vols., 1844-80, basement stg. rm.; 1 vol., 1860-78, auditor's vt.

176. REGISTER OF WARRANTS, 1917--. 9 vols. (2, 8 vols. not numbered).

Record of warrants issued on treasurer, showing date, warrant no., to whom drawn, on what account, amount and date redeemed. Arr. chron. 1917-32, hdw.; 1933--, typed on printed form. 600 pp. 16 x 12 x 3. Auditor's vt.

177. WARRANTS, 1856--. 4 boxes.

Copies of warrants issued, showing claim, for what purpose, whose favor, and funds. Arr. chron. Condition fair. 12 x 15 x 12. 3 boxes, 1856-1932, basement stg. rm.; 1 box, 1932--, auditor's vt.

178. QUIETUS, 1819--. 85 papers.

Copies of certified receipts issued by auditor, showing date, to whom paid, from what fund payment was made. Arr. chron. 11 1/4 x 4½ x 3. Clerk's vt.

179. TREASURER'S RECEIPTS, 1929--. 1 file box.

Receipts given treasurer for money paid out, showing date, amount, purpose, to whom, and cause. Arr. chron. 12 x 10 x 4. Auditor's vt.

Taxes
(See also entries 204-207).

Returns

180. TRANSFER BOOK, 1838--. 146 vols.

Taxes-- Returns(continued)

Record of transfer of real estate, showing date, owner, description, value, from whom, to whom and town. Arr. by twp., thereunder alph. by owner's name.1836-1926; hdw.1929--, typed on printed form. 450 pp. 18 x 12 x 2½. 60 vols., 1836-1886, recorder's vt.; 47 vols., 1887-1925, auditor's vt.; 39 vols., 1926--, auditor's off.

181-182. MORTGAGE INDEBTEDNESS, 1925--. 9 file boxes. 1926-32, missing. 3 boxes, 1934--, labeled, Mortgage Exemptions.

Affidavits for exemption from taxation, showing indebtedness, debtor, amount, description, location, and kind of indebtedness. Arr. chron. Condition fair. 12 x 14 x 5. 3 boxes, 1925-33, basement stg. rm.; 6 boxes, 1934--, auditor's vt.

Lists

183. ASSESSOR'S BOOK, 1891--. 706 vols.

Record of real estate for assessor's guide to complete assessments, showing owner, description, location, and assessment value. No index. Hdw. 200 pp. 18 x 12 x 1. 621 vols., 1891-1932, basement stg. rm.; 85 vols., 1933--, assessor's off.

184. REAL ESTATE ASSESSMENT LISTS, 1906--. 44 vols.

Record of assessments on real estate, showing assessed value, owner, description, and lot number. Arr. by taxing unit, thereunder, alph. by name of owner. Hdw. on printed form. 250 pp. 18 x 14 x 2. 29 vols., 1906-1927, basement stg. rm.; 15 vols., 1928--, assessor's off.

Taxes-- Lists (continued)

185. PERSONAL ASSESSMENT LISTS, 1910-- 751 vols. 1933-34, missing. Record of assessments of personal property, showing property, value, assessment value, and owner. Arr. by taxing unit, thereunder alph. by name of owner. Hdw. on printed form. 260 pp. 10 x 8 x 1. 685 vols., 1910-32, basement stg. rm.; 66 vols., 1934--, assessor's off.

Delinquent and Erroneous

186. RECORD OF DELINQUENT LAND AND LOTS, 1843--. 2 vols. Record of real estate delinquent taxes, showing owner, description, lot no., value, value of improvements, and amount of delinquent taxes. Arr. chron. Hdw. on printed form. 400 pp. 16 x 12 x 3. Auditor's vt.

187. INSOLVENT RECORD, 1861--. 3 vols. 1861-98 titled,

Record of Doubtful Taxes.

Record of insolvent doubtful and non-resident taxpayers, showing tax duplicate no., name, amount of tax, and date when paid. Arr. chron. Hdw. on printed form. 250 pp. 16 x 12 x 1 3/4., 2 vols., 1861-1923, basement stg. rm.; 1 vol., 1924--, treasurer's off.

188. REGISTER OF TAX SALE CERTIFICATES, 1861--. 3 vols. Record of certificates of land sold for taxes, showing purchaser, price, and date. Arr. chron. Hdw. on printed form. Condition fair. 110 pp. 18 x 12 x 1½. Auditor's vt.

For tax title records, see entry 115.

189. ASSIGNMENT RECORD, 1864--. 2 vols. Record of assignments, made by the auditor, for land sold at auction for

Taxes--Delinquent and Erroneous(continued)

taxes, showing date, assessed value, location, description, and taxes. No index. 1864-99, typoscript; 1899--, hdw. on printed form. 435 pp. 16 x 10 x 1½. 1 vol., 1864-99, auditor's vt.; 1 vol., 1899--, auditor's off.

190. REDEMPTION RECEIPTS, 1898-1911. 1 vol.

Receipt stubs for the redemption of land sold for taxes, showing date of redemption, amount, and by whom redeemed. Arr. chron. Hdw. on printed form. 125 pp. 8 x 11 x 1. Basement stg. rm.

Plat Books

191. PLAT BOOK, 1853--. 317 vols.

Record of sections of real estate, showing size, location, section, range, twp., county, and plat no. Arr. chron. Hdw. Condition fair. 100 pp. 15 x 8 x 2. 1853-1925, attic stg. rm.; 1925--, assessor's off.

192. PLAT BOOK, 1898--. 92 vols.

Record of plats into which the towns and twps. are divided, showing owner, description, and acreage. Arr. numerically by sections. Hdw. Condition fair. 100 pp. 15 x 10 x ½. Basement stg. rm.

School Funds
(See also entries 123-124)

193. RECORD OF SCHOOL FUNDS, BALANCES AND DISTRIBUTION, 1912--. 1 vol.

Records of funds, showing kind of fund, balance on hand, and amount of permanent endowment funds. Arr. by name of fund, thereunder chron. Hdw. on printed form. 20 pp. 17 x 17 x 2. Auditor's vt.

School Funds(continued)

194. INVENTORY OF SCHOOL FUNDS, 1903--. 1 vol.

Record of inventories of school funds, showing amount, loan, to whom, interest and date due. Arr. chron. Hdw. on printed form. 200 pp. 16 x 18 x 2. Auditor's vt.

195. LEDGER SCHOOL FUNDS, 1843 --. 7 vols.

Record of school funds, showing date of cash receipt, amount, receipt no., order no., and disbursements. Arr. chron. Hdw. on printed form. 250 pp. 17 x 11 x 2. 2 vols., 1843-80, basement stg. rm.; 5 vols., 1880--. Auditor's off.

196. SCHOOL FUND LEDGER, 1844--. 3 vols.

Record of receipts and disbursements of common school fund, showing date, warrant no. to whom paid, by whom received, what fund, and amount. Arr. chron. Hdw. on printed form. 200 pp. 14 x 11 x 1½. Auditor's vt.

197. REGISTER OF SCHOOL FUND INTEREST, 1924--.

Record of receipts and disbursements of interest, showing date, amount, depository, interest, purpose and from whom received. Indexed alph. by mortgagor. Hdw. on printed form. 800 pp. 18 x 12 x 3. Auditor's off.

198. REGISTER OF SCHOOL FUND LOANS, 1912--. 2 vols. (1-2).

Record of loans of school funds, showing loan, amount, to whom, interest, when due, and security. Indexed alph. by mortgagor. Hdw. on printed form. 535 pp. 18 x 12 x 3. Auditor's off.

199. REGISTER OF LOANS OF SCHOOL TRUST FUNDS, 1880-1917. 3 vols. (1-3).

Record of loans, showing loan, amount, to whom, interest, when due, and

School Funds(continued)

security. Indexed alph. by borrower. Hdw. 430 pp. 18 x 12 x 2. Basement stg. rm.

For later records, see entry 198.

200. TAX AND SCHOOL LAND CERTIFICATES, 1895-1910. 1 file box. Certificates of land sold at public auction, showing owner, location, date of sale, sheriff's signature, and order. Arr. chron. 12 x 10 x 4. Auditor's off.

Official and Liquor Bonds
(See also entries 35-36)

201. ASSESSOR'S, TRUSTEE'S, BONDS, 1864--. 2 vols. Record of bonds and oaths of twp. assessors and trustees, showing date of bonds and oaths, assessor, trustee, bondsmen, date of surety, and amount. Indexed alph. by name of person bonded. Hdw. on printed form. 339 pp. 14 x 9 x 1-3/4. Auditor's vt.

202. RETAILER'S BOND RECORDS, (LIQUOR), 1873-1911. 4 vols.

Title varies.

Record of applications for license to retail liquor, showing dealer, location, bondsmen, and date of bond. Indexed alph. by name of applicant. Hdw. on printed form. 300 pp. 16 x 10 x 2. Auditor's vt.

Maps

203. DUBOIS COUNTY, 1875--. 240 maps and plans. Specification maps, showing road and grade plans. Published in Jasper, Ind. Blueprint. No scale given. 23 x 19. Auditor's vt.

The office of county assessor was created by an Act of 1891. He is nominated in the primary and elected at the regular election for a four-year term, there being no prohibition against successive terms in office. Qualifications are established by law; he must have been a continuous freeholder of Dubois County for not less than four years prior to the date of his election, and he must provide a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. The inception date of this office in Dubois County is 1891. All of the records of this office are located in the courthouse unless otherwise stated.

His duties are to assess omitted real and personal property and inheritances, to appraise each school plant, to instruct the township assessors, to carry out the orders of the State tax board, and to act as president of Dubois County board of review. The statutes direct that he shall be subject to the orders and directions of the State board of tax commissioners. (Acts 1891, 1919; Sec. 64-1102, Burns' Ind. Stat. Ann. 1933.)

Real Property
(See also entries 180-192)

204. VALUATION RECORDS, 1859-64. 2 vols. 1860-63, missing. Record of valuation of real estates, showing description of real estate, area, value of improvements, and total value of land, and improvements. Arr. by twp., thereunder alph. by name of property owner. Hdw. on

Real Property(continued)

printed form. 200 pp. 18 x 12 x 2¼. Basement stg. rm.

For later records, see entry 183.

205. COPY OF ASSESSMENTS (REAL ESTATE), 1873-74. 2 vols.
Transcripts of real estate assessments, showing name of owner, description of land, location, area, and assessed value. No index. Hdw. on printed form. 250 pp. 16 x 12 x 3. Basement stg. rm.

206. RECORD OF UNCANCELED MORTGAGES, 1887-1917. 1 vol.
Record of uncanceled mortgages on real estate, showing date of mortgage, names of grantor and grantee, vol. and page no. in record book, and amount of mortgage. No index. Hdw. on printed form. 250 pp. 17 x 12 x 3. Assessor's off.

207. REGISTER OF DOGS, 1915-16. 1 vol.
Register of dogs in Dubois County, showing name of owner, no. of dogs owned, breed of dog, amount of tax per dog, and total amount of tax. Arr. alph. by name of owner. Hdw. on printed form. 125 pp. 14 x 9 x ¾. Basement stg. rm.

For later records, see entry 185.

Maps

208. JASPER, INDIANA, not dated. 1 map.
Political map of the town of Jasper, Indiana, showing lot nos. and subdivisions. Drawn by Geo. R. Wilson. Published at Jasper, Indiana. Blueprint. Scale, 1" to 100'. 34 x 84. Assessor's off.

XI BOARD OF REVIEW

Dubois County has an annual board of the review of assessments and the equalization of the valuation of real and personal property. The board is composed of the assessor, treasurer, auditor, and two freeholders of opposite political parties, appointed by the judge of the circuit court. The assessor is the president and the auditor is the secretary of the board. (Acts 1919; Sec. 64-1201, 64-1205, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Dubois County is 1891. All of the records of this board are located in the courthouse unless otherwise stated.

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (Acts 1881, Ch. 90. p. 611.) The law of 1891 superseded this act and created the county board of review, composed of the treasurer, assessor, and auditor. (Acts 1891). The Acts of 1919 reestablished the board, adding the two freeholders appointment to the membership.

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the rate percent to be added or deducted in order to make an equitable equalization of taxes throughout the county. The board also has the power, in proper cases, to correct the valuation of any particular tract or lot. (Acts 1919, Ibid.)

The board of tax adjustment of Dubois County consists of one member of the county council selected by the council, and six members appointed by the judge of the circuit court. The appointees must have the following qualifications; one shall be a township trustee; one shall be a mayor or president of the board of trustees of an incorporated town; one shall be a member of the city board of education; and three shall be resident freeholders of the county at large, not holding any public office. No more than four of the members of the board shall belong to the same political party. (Acts 1933; Sec. 64-304, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Dubois County is 1933. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (Ibid.)

210. COUNTY TAX ADJUSTMENT BOARD, 1897--. 1 vol.
Record of proceedings of the board of tax adjustment, showing minutes of meetings, special tax levies, claims and allowances for salaries of county officials, school tuitions, and miscellaneous twp. expenses. Arr. by twps., and thereunder, chron. 1897-1924, hdw.; 1925--, typed. 160 pp. 18 x 12 x 1½. Auditor's vt.

If the board shall find the aggregate assessment too high or too low or unequal, it may set aside the assessment of the whole county, or township, or taxing unit therein, and order a new assessment (Acts 1919, Ibid.).

209. RECORD OF THE BOARD OF REVIEW, 1896-1907. 1 vol. Proceedings of the board of review, showing name of taxpayer, and amount of increase or decrease in assessment as ordered by the board. Arr. by twps. and thereunder, alph. by name of taxpayer. Hdw. on printed form. 300 pp. 16 x 11 x 2. Auditor's vt.

211. STATE BOARD OF TAX COMMISSIONERS, 1921-32. 1 file drawer. Reports of State board of tax commissioners on petitions for reduction in assessments on property, showing date, description of property, findings of board, and remarks. Arr. chron. 12 x 10 x 4½. Auditor's vt.

The board of Dubois County commissioners constitutes the board of finance. The auditor acts as secretary. The board may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. The inception date of this board in Dubois County is 1907. All of the records of this office are located in the courthouse unless otherwise stated.

The board of finance has charge of and controls the funds of Dubois County (Acts 1907; Secs. 61-606, 61-607, Burns' Ind. Stat. Ann. 1933).

The board of finance selects the depository for county funds. It approves the purchase of U. S. Government bonds or other interest-bearing obligations of the U. S. Government. It invites proposals to receive public funds on deposit, receives proposals, and creates and revokes depositories. (Acts 1907, 1909, 1931; Secs. 61-610 to 61-613, Burns' Ind. Stat. Ann. 1933.)

The General Assembly of 1935 repealed the act establishing this board, and in the same session in the "Depository Act of 1935," reestablished the board of finance practically unaltered (Acts 1935; Secs. 61-606, 61-628, 61-631 to 61-639, Burns' Ind. Stat. Ann. 1933, 1936 supplement).

212. RECORD OF BOARD OF FINANCE, 1907--. 1 vol.
Applications from banks seeking deposits of public funds, showing name of bank or association, and financial statement of the bank. Arr. chron. 1907-19, hdw.; 1919--, typed. 480 pp. 15 x 12 x 2½. Auditor's vt.

The treasurer is a constitutional officer elected for a term of two years and is not eligible to serve more than four years in any period of six years. He is nominated in the primary and elected in the regular election. He is required to execute his official bond of not less than the amount of money which may come into his official hands at any time during the term. (Indiana Const., Art. 6, Sec. 1; Sec. 49-3101, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Dubois County is 1818. All of the records of this office are located in the courthouse unless otherwise stated.

The treasurer receives all money coming to Dubois County and disburses the same on the proper orders. He keeps fee books and cash books and makes quarterly reports to the auditor. At the expiration of his term of office he gives a sworn statement to the auditor showing specifically the amount of fees collected, and deposits with the auditor all orders redeemed. He makes a monthly statement to the treasurer of State, collects property and poll taxes and State license fees, and diverts to the State the proceeds from the sale of estates when the heirs are unknown. (Indiana Const., Art. 6, Sec. 1; 1 Indiana Rev. Stat. 1852; Acts 1853; Sec. 49-3103 to 49-3317, Burns' Ind. Stat. Ann. 1933.)

Tax Collections

213. TAX DUPLICATE, 1850--. 247 vols.

Record of tax assessments, levies and collections, showing name of taxpayer and amount to be collected. Indexed by twp., and thereunder alph. by name of owner. Hdw. on printed form. 405 pp. 18 x 25 x 6. 243 vols., 1850-1931, basement stg. rm.; 4 vols., 1932--, treasurer's vt.

Tax Collections(continued)

214. RAILROAD TAX DUPLICATE, 1881-86. 2 vols. 1882-85, missing.
Record of railroads in Dubois County paying tax, showing name of owner, description, valuation, location, date and amount of tax, name of railroad, date taxes are due, and whether taxes are delinquent. Arr. alph. by name of railroad. Hdw. on printed form. 100 pp. 14 x 18 x 1. Basement stg. rm.

215. TREASURER'S CASH BOOK OF TAX PAYMENTS, 1912--. 9 vols. (1-7, and 2 vols. not numbered).
Record of cash received in payment of taxes, showing date received, name of twp. or corporation, tax duplicate no., amount received, and distribution of taxes. Arr. by taxing unit, and thereunder chron. Hdw. on printed form. 635 pp. 18 x 18 x 3. 8 vols., 1912-34, basement stg. rm.; 1 vol., 1935--, treasurer's vt.

216. TAX RECEIPTS, 1911--. 2312 vols.
Duplicate tax receipts of taxes paid, and originals of tax receipts not paid, showing date of receipt, date due, description of property, location, valuation, amount of taxes, and amount delinquent, if any. No index. Hdw. on printed form. 510 pp. 8 x 6 x 4. 2,295 vols., 1911-35, basement stg. rm.; 17 vols., 1936--, treasurer's vt.

Receipts and Disbursements

217. CASH BOOK, 1883--. 24 vols.
Record of cash receipts kept daily, showing from whom received, receipt no., date, amount of receipt, and total cash received. Arr. by twp. and thereunder chron. Hdw. on printed form. 420 pp. 16 x 11 x 2. 19 vols., basement stg. rm.; 5 vols., treasurer's off.

Receipts and Disbursements(continued)

218. RECORD OF RECEIPTS OTHER THAN TAXES, 1893--. 8 vols. (1-4, and 4 vols., not numbered).

Record of treasurer's receipts from sources other than taxes, showing receipt no., date, amount received, recorder's fees, interest on common stock, total revenues, amount disbursed to road and school funds, and surplus. Arr. chron. Hdw. on printed form. 200 pp. 15 x 15 x 3. Basement stg. rm.

219. APPROPRIATION RECORD, 1907-10. 4 vols.

Record of appropriations of county funds, showing date and no. of order, in whose favor drawn, purpose and amount of order, and court expenses. Arr. chron. Hdw. on printed form. 54 pp. 17 x 26 x 1½. Basement stg. rm.

220. TREASURER'S RECORD OF DISBURSEMENTS, 1897-1924. 9 vols. (3, and 8 vols. not numbered). 1901-14, missing.

Record of county funds disbursed, showing date, warrant no., amount for janitor and off. supplies, and total expense of county. No index. Hdw. on printed form. 300 pp. 18 x 16 x 3. Basement stg. rm.

221. REGISTER OF ORDERS, 1844-80. 4 vols.

Record of orders drawn on county funds for payment of claims, showing date of order, in whose favor drawn, date of claim, date of payment, and nature and amount of claim. Arr. chron. Hdw. on printed form. 300 pp. 16 x 11 x 2. Basement stg. rm.

222. CERTIFICATE OF DEPOSIT REGISTER, 1920--. 2 vols. Variation: Demand Certificate of Deposit.

Record of certificates of deposit, showing to whom issued, deposit no., date and amount of deposit, and by whom credited and deposited. Arr. chron. Hdw. on printed form. Condition fair. 90 pp. 16 x 10 x ½. 1 vol., basement stg. rm.; 1 vol., treasurer's off.

Receipts and Disbursements(continued)

223. RECORD OF DEPOSITORIES' BALANCES, 1919--. 16 vols. (1-2, and 14 vols. not numbered). Title varies.

Record of balances in depositories for county funds, showing date deposited, name of depository, amount in depository, interest on deposit, and daily balance. Arr. chron. Hdw. on printed form. 250 pp. 16 x 12 x 2½. 14 vols., 1919-33, basement stg. rm.; 2 vols., 1933--, treasurer's vt.

224. BALANCE SHEETS, 1925--. 2 file boxes.

Treasurer's daily balance sheets, showing amount disbursed, purpose, balance brought forward, and present balance. Arr. chron. 12 x 8 x 6. Basement stg. rm.

225. TREASURER'S CASH TICKET, 1930--. 2 boxes.

Receipts for money paid from funds by treasurer to twp. and county, showing date, amount and to whom paid, name of depository, and purpose of payment. Arr. chron. 1 x 8 x 6. Basement stg. rm.

226. DEPOSIT SLIPS, 1925--. 2 file boxes.

Deposit slips for county funds, showing name of bank, amount deposited, date, and name of depositor. Arr. chron. Condition fair. 8 x 12 x 6. Basement stg. rm.

227. WARRANTS, 1910--. 4 vols.

Duplicate of warrants issued by treasurer, showing name of depository, date, check no., to whom paid, amount and purpose, and treasurer's signature. Arr. chron. Hdw. on printed form. 300 pp. 18 x 11 x 2. 3 vols., 1911-33, basement stg. rm.; 1 vol., 1933--, treasurer's vt.

Receipts and Disbursements(continued)

228. CHECKS, 1925--. 2 boxes.

Canceled checks issued by treasurer, showing name of depository, date, check no., to whom paid, purpose, treasurer's signature, and date canceled. Arr. chron. 8 x 12 x 6. Basement stg. rm.

229. DUPLICATES, 1925--. 2 file boxes.

Duplicates of checks issued by treasurer, showing name of depository, date, check no., to whom paid, amount, purpose, and treasurer's signature. Arr. chron. 8 x 12 x 6. Basement stg. rm.

XV BOARD OF EDUCATION

By an Act of 1873, a county board of education was created. The board is comprised of the county superintendent of schools, the township trustees of the county, and chairman of the school trustees of each city and town of the county. The inception date of this board in Dubois County is 1873. All of the records of this office are located in the courthouse unless otherwise stated.

The duties of the board shall be to consider the general wants and needs of the school and matters relating to purchase of school furniture, books, maps, charts, etc. (Acts 1873; Sec. 28-801, Burns' Ind. Stat. Ann. 1933.)

230. RECORD MINUTE BOOK, 1917--. 3 vols.
Minutes of meetings of the board of education, showing subjects discussed, decisions, and dates. Arr. chron. Typed. 200 pp. 7 x 14 x 2½. School superintendent's off.

231. OFFICIAL RECORD, 1883--. 2 vols.
Record of proceedings at meetings of board of education, showing date, names of members present, and business taken up. Arr. chron. 1883-1915, hdw.; 1916--, typed. 125 pp. 16 x 10 x 1. 1 vol., 1883-1933, superintendent's stg. rm.; 1 vol., 1934--, school superintendent's off.

XVI - SUPERINTENDENT OF SCHOOLS

In 1873, by legislative enactment, the office of county superintendent of schools was created. This officer is elected by the township trustees and serves for a term of four years. The candidate must have had five years of successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1873; Sec. 38-702, Burns' Ind. Stat. Ann. 1933). The inception date of this office in Dubois County is 1873. All of the records of this office are located in the courthouse unless otherwise stated.

The superintendent exercises general supervision of the schools of Dubois County. He visits schools while they are in session, conducts teacher's institutes, and calls meetings of teachers of Dubois County schools once each month in the school year. He makes out the basis of apportionment of school revenues from the enumeration. He presides over the county board of education and receives applications for school aid relief. (Acts 1933; Sec. 28-901 to 28-911, Burns' Ind. Stat. Ann. 1933).

Activities and Reports

232. COUNTY SUPERINTENDENT VISITING BOOK, 1934--. 2 vols. Record of visits of school superintendent to county schools, showing name of school, teacher, grade taught, date of visit, and report. Arr. chron. Hdw. on printed form. 200 pp. 7 x 14 x 1. Schools superintendent's off.

Activities and Reports(continued)

233. TOWNSHIP TRUSTEE'S REPORT TO COUNTY SUPERINTENDENT, 1911--.
1 vol.

Record of reports of twp., trustees to school superintendent, showing twp., date, complete financial report, and name of trustee. Arr. chron. Hdw. on printed form. 100 pp. 9 x 11 x ½. School superintendent's off.

For earlier records, see entry 145.

234. FINANCIAL REPORT, 1902-18. 2 vols.

Record of financial reports of twp., towns, and cities on school funds, showing date, report of finances, and name of trustee. Arr. chron. Hdw. on printed form. 150 pp. 16 x 10 x 2. Superintendent's off.

235. REPORT OF SCHOOL BOOKS SOLD, 1889-1907. 5 vols.

Record of text books sold to twp., towns, and cities, showing kind of book, quantity, price, and amount paid. No index. Hdw. on printed form. 100 pp. 8 x 16 x 1. Superintendent's stg. rm.

236. REQUISITION FOR TEXT BOOKS, 1889-99. 2 vols.

Record of requisitions on school superintendent from twp., trustees for text books, showing kind of books wanted, quantity, twp., and name of trustee. Arr. chron. Hdw. on printed form. 300 pp. 10 x 18 x 2. Superintendent's stg. rm.

Enumerations

237. ENUMERATION AND FINANCIAL REPORTS, 1917--. 2 vols.

Record of school enumerations of all children under 21 years old in the county, showing name of child, age, color, sex, and total of enumeration.

Activities and Reports--Enumerations (continued)

No index. Hdw. on printed form. 300 pp. 16 x 14 x 2. School superintendent's off.

238. ENUMERATION REPORT, 1892-1932. 42 vols.
Record of enumerations of all children in county between the ages of 6 and 16, showing name of parent or guardian, name of child, date, child's age, birthplace, address, and signature of parent or guardian. No index. Hdw. on printed form. 200 pp. 14 x 10 x 2. Superintendent's stg. rm.

Teachers

239. TEACHERS' EXAMINATION RECORDS, 1883--. 7 vols.
Record of examinations for teachers' license, showing name of teacher, grade, date of examination, kind of license given, and expiration date of license. Indexed alph. by name of teacher. Hdw. on printed form. 125 pp. 14 x 9 x 1. Superintendent's stg. rm.

240. STANDARD RECORD OF TEACHERS' QUALIFICATION, 1898--. 2 vols.
Record of teacher's qualifications, showing name of teacher, sex, age, college attended, major subjects taken, and date of graduation. Arr. chron. Hdw. on printed form. 100 pp. 10 x 10 x 1½. School superintendent's off.

241. BI-MONTHLY REPORTS, 1899--. 34 vols.
Record of teachers' bi-monthly reports to school superintendent, showing name of student, subject taken, and grades in each. Arr. chron. Hdw. on printed form. 150 pp. 10 x 18 x 1. 32 vols., 1899-1932, superintendent's stg. rm.; 2 vols., 1933--, superintendent's off.

Activities and Reports--Teachers (continued)

242. TEACHERS' REGISTER OF A. B. CERTIFICATES, 1917-25. 1 vol.
Record of college degrees held by school teachers in the county, showing name of teacher, college attended, date of graduation, date of degree, kind of degree, and additional schooling taken. Arr. alph. by name of teacher. Hdw. 250 pp. 12 x 12 x 2½. Superintendent's stg. rm.

243. LICENSE RECORD OF TEACHERS, 1917-25. 1 vol.
Record of teacher's licenses, showing name of teacher, address, grade qualified to teach, and qualification. Arr. alph. by name of teacher. Hdw. 200 pp. 9 x 14 x ¾. Superintendent's stg. rm.

244. CERTIFICATE OF GOOD MORAL CHARACTER, 1899-1922. 4 vols.
1922--, kept by State Board of Education.
Record of certificates of moral character of county school teachers, showing name of teacher, age, education, church affiliation, and three references. Indexed alph. by name of teacher. Hdw. on printed form. 600 pp. 12 x 10 x 3. Superintendent's stg. rm.

245. CONTRACTS AND REPORTS, 1888-99. 1 vol.
Record of teacher's monthly attendance reports, showing daily attendance, average attendance, and percentage of attendance based on total enrollment. Arr. chron. Hdw. on printed form. 200 pp. 12 x 14 x 1. Superintendent's stg. rm.

Pupils

246. DETAILED OUTLINE OF COURSE OF STUDY AND GRADES, HIGH SCHOOLS, 1914--. 2 vols.
Record of high school courses of study and grade, showing names of

Activities and Reports--Pupils(continued)

students, subjects taken, grades, certificate of grades, signature of teacher, and signature of school superintendent. Arr. chron. Hdw. on printed form. 200 pp. 12 x 12 x 2. School superintendent's off.

247. RECORD COMMON SCHOOL GRADUATES, 1914--. 3 vols. Record of students graduated from eight grade of rural schools, showing name of pupil, address, subjects taken, grades in each subject, date of graduation, name, and address of teacher. Arr. chron. Hdw. on printed form. 115 pp. 16 x 10 x 1. 2 vols., 1914-28, superintendent's stg. rm.; 1 vol., 1928--, school superintendent's off.

248. TEACHERS' FINAL REPORT OF ATTENDANCE, 1934--. 1 vol. Record of teachers' final reports of attendance for the semester, showing name of pupil, age, attendance record, subjects taken, and final grades. Arr. chron. Hdw. on printed form. 100 pp. 9 x 11 x ½. School superintendent's off.

249. FINAL REPORT OF AGGREGATE ATTENDANCE, 1916--. 3 vols. Record of aggregate attendance of school children, showing name of pupil, sex, age, final grades, dates, total days present, and total days absent. Arr. chron. Hdw. on printed form. 200 pp. 14 x 10 x 1. School superintendent's off.

250. SCHOLARSHIP AND ATTENDANCE REPORTS, 1904--. 2 vols. Record of scholarship and attendance in all county schools, showing name of pupil, date, subjects taken, grades in each, days present, days absent, and name of school. Arr. chron. Hdw. 100 pp. 9 x 11 x ½. School superintendent's off.

Activities and Reports--Pupils(continued)

251. RECORD OF REPORT OF YOUNG PEOPLE'S READING CIRCLE, 1893-1908.
19 vols.

Record of reports of young peoples' reading circle, showing name of member, no. of books read, title and author of each book, and date. Arr. chron. Hdw. on printed form. 100 pp. 14 x 9 x 1. Superintendent's stg. rm.

Maps

252. DUBOIS COUNTY, INDIANA. 1896. 1 map.

Political and communication map of Dubois County, showing twps., towns, and roads. Drawn by George R. Wilson. Printed, colored, and framed. Scale, 1" to 1 mile. 21 x 29. School superintendent's off.

XVII HEALTH COMMISSIONER

By legislative enactment in 1891, the office of health commissioner was created. This officer is elected by the county commissioners to serve a term of four years. The inception date of the records of this office in Dubois County is 1891. From 1882 until 1891 records were kept by the county board of health, composed of the township trustees, a mayor, common council of each city in the county, and board of county commissioners. After the establishment of the health commissioner the board was abolished. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of this officer to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspections, food inspections, and hold regular examinations of pupils in the various schools of Dubois County at regular intervals. (Acts 1891; Sec. 35-108, Burns' Ind. Stat. Ann. 1933.)

253. RECORD OF BIRTHS, 1882--. 15 vols.
Record of births in the county, showing date of birth, names of parents, attending doctor, name of child, time of birth, sex, and race. Indexed alph. by name of child. Hdw. on printed form. 200 pp. 18 x 11 x 2. 9 vols., 1882-1907. NE. basement stg. rm.; 6 vols., 1908, health commissioner's off., 300 5th St., Huntingburg, Indiana.

254. RECORD OF CONTAGIOUS AND INFECTIOUS DISEASES, 1900-28.

3 vols. 1907-14, missing. 1900-07, titled Record of Dangerous Diseases.

Record of all contagious diseases, showing name of patient, address, sex, race, no. in family, date recorded, and date of quarantine. 1 vol., 1900-07, no index; 2 vols., 1914-28, indexed alph. by name of patient. Hdw. on printed form. 100 pp. 16 x 11 x 1½. NE. stg. rm.

255. VACCINATION RECORD, 1882-84. 1 vol.

Record of persons vaccinated, showing name of patient, date of certificate, and name of physician. Arr. alph. by name of patient. Hdw. on printed form. 300 pp. 14 x 8 x 2. NE. stg. rm.

256. RECORD OF DEATHS, 1882--. 7 vols. 1 vol., 1912-13, destroyed in fire.

Record of all deaths in county, showing name of deceased, cause of death, age of deceased, date of birth, date of death, and place of death. Indexed alph. by name of deceased. Hdw. on printed form. 105 pp. 18 x 10 x 2. 2 vols., 1921--, health commissioner's off., 300 5th, St., Huntingburg, Ind.; C.C., 5 vols., 1882-1921, south basement stg. rm.

XVIII BOARD OF PUBLIC WELFARE

The board of public welfare of Dubois County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (Acts 1936, Sec. 52-1118, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Dubois County is 1936. All of the records of this board are located in courthouse unless otherwise stated.

Subject to the rules and regulations of the State department of public welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the State department of public welfare, under the provisions of the act, including services connected with assistance to the blind.

The director, who is appointed by the board of public welfare of Dubois County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (Acts 1936; Sec. 52-1119, 52-1120, Burns' Ind. Stat. Ann. 1933.)

A board of childrens' guardians, which was established in 1889 to care for neglected children, was abolished by the 1936 act and jurisdiction was transferred to the board of public welfare (Acts 1936; Sec. 52-1121, Burns' Ind. Stat. Ann. 1933).

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare in 1936 (Acts 1936; Sec. 52-1408, Burns' Ind. Stat. Ann. 1933).

No records could be found.

XIX SURVEYOR

The county surveyor is a constitutional officer, nominated by primary and elected in the general election for two years. He may be re-elected indefinitely. He must give bond in a sum fixed by the board of county commissioners. (Indiana Const. Art. 6, Sec; 2;1 Indiana Rev. Stat. 1852; Sec. 49-3301, Burns' Ind. Stat. Ann. 1933.) The inception date of this office is 1818. All of the records of this office are located in the courthouse unless otherwise stated.

The surveyor performs all duties which are required for public improvements, including the preparation of plans and specifications, general supervision of all bridges, turnpikes, roads, ditches, drains and levees. He establishes boundaries of farms and lots, and takes acknowledgments of mortgages and deeds for the conveyance of real estate. He removes, after examination, the obstruction of any streams, (1 Indiana Rev. Stat., 1852; Acts 1875; 1895, 1901, 1911, 1925, and 1933; Secs. 36-1110, 49-3308 to 49-3317, 49-3319 to 49-3322, and 49-3327 to 49-3328, Burns' Ind. Stat. Ann. 1933.)

Surveys and Reports

257. SURVEYOR'S RECORD, 1841--. 4 vols. (1 vol. A, and 3 vols. not numbered).

County land surveys, showing townships, secs., sec. nos., range lines, and base lines. Indexed alph. by locations. Hdw. on printed form. 600 pp. 18 x 12 x 3. 1 vol., 1841-70, in Auditor's off., 3 vols., 1871--, Surveyor's off.

Surveys and Reports(continued)

258. SURVEYOR'S TRANSFER BOOKS, 1933--. 7 vols.
Record of surveyor's field notes, showing bearings, bench marks, base and range lines, range and twp., lines, markers and notes. Arr. chron. Hdw. 150 pp. 6 x 4 x ½. Surveyor's off.

Construction Plans and Specifications

259. BRIDGES AND ROADS, 1905--. 24 vols.
Blueprints of county bridges and roads, showing dimensions, kind of bridges, dimensions, contours and materials of roads. Arr. chron. Printed. 30 pp. 36 x 24 x ½. Surveyor's off.

260. DITCH REPAIR RECORD, not dated. 1 vol.
Record of land drainage work through ditch constructions, and repairs, showing locations of ditches, actions taken by county commissioners, estimated cost, date of contract, and contractors name. Arr. chron. Hdw. on printed form. 190 pp. 19 x 12 x 2. Surveyor's off.

Maps

261. STATE OF INDIANA, 1912. 1 map.
Political map of the State of Indiana, showing counties, cities, and towns, highways and roads, railroads, interurbans, streams, and rivers. Published by Kenyon Printing Co. Des Moines, Iowa. Printed in colors, mounted. Scale, 1" to 10 miles. 19 x 30. Surveyor's off.

262. UNITED STATES, 1912. 1 map.
Political and communications map, showing States, cities, towns,

Maps (continued)

highways, roads, streams, rivers, railroads, interurbans, alph. list of cities and towns, and population according to 1910 census. Published by Kenyon Publishing Co., Des Moines, Iowa. Printed in colors, mounted. Scale, $\frac{3}{4}$" to 100 mile. 21 x 13. Surveyor's off.

263. DUBOIS COUNTY, INDIANA. 1 map.
Political and communications map, showing twps., cities, towns, highways, roads, and waterways. Drawn by Carl J. Hein, Jasper, Indiana. Blueprint. Scale, 1" to 1 mile. 36 x 42. Surveyor's off.

264. PLANS OF ROADS, REJECTED, 1929-33. 6 blueprints.
Rejected plans and specifications of proposed road improvements in county, showing dimensions and contours. No author or publisher shown. Blueprints. No scale. 18 x 36. Surveyor's off.

265. DUBOIS COUNTY HIGHWAY SYTEM, 1928. 1 map.
Road map, showing twp. roads, State roads, length, type of pavement, and unimproved roads. Drawn by H. J. Vemme, surveyor, Jasper, Indiana. Blueprint. Scale, 1 13/16" to 1 mile. 38 x 40. Surveyor's off.

The county highway system was, at one time, administered by the superintendent of highways who was appointed by the county commissioners for a term of four years, and some records bear his name and title. This office was established in 1913, and abolished March 1, 1933; and the powers and duties given to the surveyor (Acts 1913, 1933, Sec. 36-1113, Burns' Ind. Stat. Ann. 1933). In order to provide for necessary supervision in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to employ any person other than the surveyor as supervisor of county highways, and such officer is called the highway supervisor (Acts 1933; Sec. 36-1110, Burns' Ind. Stat., 1933). The board of commissioners of Dubois County has appointed a separate highway supervisor. The inception date of this office in Dubois County is 1933. All of the records of this office are located in the courthouse unless otherwise stated.

The highway supervisor has general supervision of the repair of all highways, bridges, and culverts of the county. It is his duty to see that the mail routes are kept open. He must attend the annual road school at Purdue University. (Acts 1933; Sec. 36-1101 to 36-1190, Burns' Ind. Stat. Ann. 1933.)

266. LEDGER OF EXPENDITURES FOR FREE ROAD REPAIRS, 1918--. 2 vols. Record of all repair costs on free gravel roads, showing name of road, date, names of employees, salaries and wages, materials purchased, name of vendor, and total cost. Arr. chron. Hdw. on printed form. 425 pp. 17 x 16 x $2\frac{1}{2}$. 1 vol., 1918-30, south stg. rm.; 1 vol., 1931--, surveyor's off.

267. HIGHWAY RECORD, 1882-1906. 2 vols.

Record showing road masters bond, amount of bond, sureties, date, signatures, and attest; shows location and actions taken on vacations of roads. Arr. chron. Hdw. 250 pp. 14 x 9 x 1. 1 vol., 1882-88, south stg.rm., basement. 1 vol., 1889-1906, auditor's vt.

For later entries on Road Record, p. 362.

The office of county (agricultural) agent was created by legislative enactment in 1913. The act provides that this office shall come into existence only when twenty or more residents of a county who are actively interested in agriculture and domestic science, shall file a petition with the county board of education. The petition is then presented to the county council, which provides appropriations for a salary and expenses for the maintenance of this office. The board of education then applies to Purdue University for the appointment of a county (agricultural) agent whose appointment is made annually. The board of education then ratifies the appointment made by Purdue. The inception date of this office in Dubois County is 1918. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of the county (agricultural) agent under the supervision of Purdue University, to cooperate with movements for the advancement of agriculture, to give advice to farmers, and aid the county superintendent of schools in giving practical education in agriculture and domestic science.(Acts 1912, 1927, and 1934; Sec. 28-4911, Burns' Ind. Stat. Ann. 1933). By an act of 1931, the office of home demonstration agent, which is supplemental to that of county agent, was created (Acts 1931; Sec. 28-5627, Burns' Ind. Stat. Ann. 1933).

Reports

268. COUNTY AGENT'S REPORTS, 1934--. 1 file box.
Monthly reports of county agent of salaries paid and of office

expenditures, showing names of employees, rates of pay, amounts paid, office salaries, materials, supplies, and total amounts. Arr. chron. 12 x 10 x 4½. Auditor's vt.

269. AGRICULTURAL STATISTICS, 1858--. 6 vols.
Survey of all farm products in county, showing numbers of heads and value of domestic animals, amount and kind of produce raised, seeds raised and value, farm implements and value of same. Arr. numerically in twp. groups. Hdw. on printed form. 400 pp. 17 x 12 x 2½. 2 vols., basement stg. rm; 4 vols., agricultural agent's off.

270. WHEAT APPLICATIONS, 1935--. 2 file drawers.
Application of wheat grower to agricultural agent for blank forms and agreements to offer a certain amount of his wheat acreage to be reserved for soil conservation purposes. Arr. alph. 12½ x 11 x 24. County agent's vt.

271. CONTRACTS, (WHEAT), 1931--. 7 file drawers.
Contracts of wheat growers under the agricultural adjustment act, agreeing to reserve a certain acreage of their wheat lands for soil conservation purposes. Arr. alph. 11 x 12½ x 24. Agricultural agent's vt.

272. CATTLE TESTING, 1911--. 1 file box.
Tuberculin test cards, showing date of test, owner of cattle tested, descriptions of animals, and results of tests. Arr. chron. 4 x 10 x 12. Auditor's vt.

273. S. C. D. A. (?) WORK SHEETS, not dated. 1 file drawer.
Farm statistics, showing owner or operator of farm, location and acreage, classification of soil, and crop history of farm. Arr. alph. 12½ x 11 x 24. Agricultural agent's vt.

Maps

274. DUBOIS COUNTY, INDIANA, 1934. 1 map.

Political and physical map, showing townships, cities, towns, rivers, ditches, highways, and roads. Drawn by Carl J. Hein, Jasper, Ind. Blueprint. Scale, 1" to 1 mile. 36 x 40. Agricultural agent's off.

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